



NICOLET COLLEGE DISTRICT BOARD
REGULAR BOARD MEETING
Meeting Minutes – September 16, 2025

I. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Dall called the meeting to order at 4:37 p.m.

II. ROLL CALL

Board members present: Eric Burke, Stephanie Byers (Virtual) Abbey Dall, Dianne Lazear, Bob Martini, Bob Mott, Jim Mulleady, Tony Pharo. A quorum was established.

Excused: Scott Sievert

Also present: President Kate Ferrel, Heather Schallock, Jennifer Hendryx, Bobbi Fields, Al Javoroski, Aaron Panke, Jeremy VanCamp, Jenna Allen, Jen Bates, Shane Teter, Gary Zarda, Vicki Mendham, Ellen Mathein, Brenda Flannery, Jason Neilitz, Craig Schallock

Recorder: Kris Peeters

III. PUBLIC INPUT

Notice of the meeting was provided to the media and posted. Peeters reported there were no requests for public input.

IV. APPROVAL OF AGENDA

MOTION: MOTT MADE A MOTION, SECONDED BY PHARO, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

V. APPROVAL OF CONSENT AGENDA ITEMS A - E

MOTION: LAZEAR MADE A MOTION, SECONDED BY MARTINI THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS A-E AS PRESENTED, MOTION CARRIED WITH ONE ABSTENTION ON A VOICE VOTE.

VI. REGULAR AGENDA ITEMS

A. New Program Development: Dr. Bobbi Fields, Vice President of Academic Affairs and Dr. Jennifer Hendryx, Director of Academic & Instructional Services briefed on the New Program Development Process

- i) Ellen Mathein, Dean of Business and Entrepreneurship requested board approval for 31-314-2 Baking and Decorative Arts Technical Diploma

MOTION: LAZEAR MADE A MOTION, SECONDED BY PHARO, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE 31-314-1 BAKING AND DECORATIVE ARTS TECHNICAL DIPLOMA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- ii) Gary Zarda, Dean of University Transfer Liberal Arts & Science requested board approval for 50-307-1 Early Childhood Educator Apprentice

MOTION: LAZEAR MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE 50-307-1 EARLY CHILDHOOD EDUCATOR APPRENTICE AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- iii) Dr. Bobbi Fields, Vice President of Academic Affairs, presented on behalf of Dr. Jeff Labs, Dean of Trade & Industry/Apprenticeship and requested board approval for 50-451-3 Broadband Service Technician Apprentice

MOTION: MOTT MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE 50-451-3 BROADBAND SERVICE TECHNICIAN APPRENTICE AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- B. **AI Briefing:** Dr. Aaron Panke, Instructor Business Administration, and Shane Teter, Instructor Communications gave a briefing on AI.
- C. **Policy Work Update:** Jeremy Van Camp, Director of Human Resources/Title IX Coordinator briefed the board on policy work and requested approval for a board trustee liaison.

MOTION: MOTT MADE A MOTION, SECONDED BY DALL, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES ELECT DIANNE LAZEAR TO SERVE AS BOARD TRUSTEE LIAISON FOR COLLEGE POLICY WORK. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- D. **Nicolet College Board of Trustees Student Representative Update:** Jacob Wojcik, Student Representative – No updates
- E. **President's Briefing:** President Ferrel provided a College Update

VII. **ITEMS FOR INFORMATION ONLY**

- Updated Organizational Chart
- Strategic Planning Update - Jenna Allen and Christin Van Kauwenberg
- 2025 Fall Meeting and Legal Issues Seminar, October 16-18, Waukesha County Technical College
- [District Boards Association](#)
- 2025 Board Meeting Schedule: Sept 16, Oct. 21, Nov. 18, Dec. 16
- Kate announced that Dianne Lazear has been elected as DBA's Trustee of the Year and will be presented an award at the [October 17 reception during the Legal Issues Seminar](#).

VIII. **STATEMENT OF UNDERSTANDING**

- President Ferrel will provide an update on a natural resources plan.
- Trustees to contact Kris prior to October 6, if they would like to attend the Award Reception at the Legal Issues Conference on Friday, October 17 in Waukesha.

IX. **ADJOURNMENT**

PHARO MOVED TO ADJOURN THE MEETING, SECONDED BY LAZEAR. THE MEETING ADJORNED AT 7:05 P.M. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.