

NICOLET COLLEGE DISTRICT BOARD
REGULAR BOARD MEETING
Meeting Minutes
Tuesday, January 21, 2025

1. **CALL TO ORDER/OPEN MEETING STATEMENT**

Board Chair Dall called the meeting to order at 4:30 p.m.

2. **ROLL CALL**

Board members present: Eric Burke, Stephanie Byers, Abbey Dall, Dianne Lazear, Bob Martini, Bob Mott, Job Salzer, Melinda Young (Virtual)

Also present: President Ferrel, Casey Lehmann, Jacob Wojcik, Angelo Guercio, Al Javoroski, Bobbi Fields, Cindy Domaika, Ellen Mathein, Gary Zarda, Heather Schallock, Jeremy VanCamp, Laura Wind-Norton, Lisa Young, Mandy Hein, Megan Gerber, Patrick Burns, Daniel Klein (Wipfli), Rob Ganschow (Wipfli), Janelle Rode

Recorder: Kris Peeters

Notice of the meeting was provided to the media and posted.

3. **PUBLIC INPUT**

Peeters reported there were no requests for public input.

4. **APPROVAL OF AGENDA**

MOTION: YOUNG MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

APPROVAL OF CONSENT AGENDA

- *5. Approval of the Minutes of the Regular Meeting December 17, 2024
6. Ratification of HSED Contracts and Credit-Based High School Program Contracts – **NO CONTRACTS**
- *7. Ratification of Business, Industry, and Government Contracts
- *8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable
9. Employee Hires and Exits, December 2024

MOTION: YOUNG MADE A MOTION SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS 5, 6, 7, 8, 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

- *10. **Audited Financial Statements**: Mandy Hein, Contracted CFO and Rob Ganschow, Partner at Wipfli LLP facilitated a discussion on the audited financial statements. The Board was asked to adopt the audited financial statements.

MOTION AND ROLL CALL VOTE: LAZEAR MADE A MOTION SECONDED BY MARTINI. THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2024.

ROLL CALL VOTE:

ERIC BURKE – YES

STEPANIE BYERS – YES

ABBEY DALL – YES
DIANNE LAZEAR – YES
BOB MARTINI – YES
BOB MOTT – YES
JOE SALZER – YES
MELINDA YOUNG – YES
MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

11. **Introduce Megan Gerber**: President Ferrel gave a brief introduction of Megan Gerber, New Vice President of Finance & College Operations
12. **Student Services Briefing**: Patrick Burns, Director of Strategic Enrollment, Casey Lehmann, Financial Aid Manager, Angelo Guercio, Enrollment Specialist and Financial Navigator, Jacob Wojcik, Student and Janelle Rode, Student, provided an update on enrollment and a briefing on financial aid and student services such as Work Study and Mental Health First Aid.
- *13. **HLC Briefing**: Laura Wind-Norton, Associate Vice President of Academic Services updated the Board on the status of the reaccreditation process.
- *14. **Board Policies**: Chairperson Dall and President Ferrel presented the revisions and recommendations from the BP 2.17 sub-committee and college staff. The Board was asked to approve BP 2.17. After further discussion by the Board, no vote was taken and the sub-committee will revisit BP 2.17.

Chairperson Dall and President Ferrel asked for volunteers for the next four BP sub-committees:

- 1) BPs 2.04, 2.07, 2.17, 2.18, and 2.19 (President Ferrel, Dall, Lazear, Peeters)
- 2) BPs 2.09, 2.10, 2.11, 2.13, 2.14, 2.15, and 2.16 (Fields, Lazear, Martini)
- 3) BPs 3.01, 3.02, 3.03, 3.04, 3.05, and 3.06 (Gerber, Mott, Young)
- 4) BPs 4.01, 4.02, 4.04, 4.05, 4.06, 4.07, and 4.08 (VanCamp, Dall, Lazear)

15. **Presidents Evaluation Compensation Committee (PECC)**: Chairperson Dall will provide an update at the February Board of Trustees Meeting.

16. **Items for Information Only – Not for Board Action**

- *Market Research Initiative: Jenna Allen, Chief of Staff | Public Information Officer
- Becky's Lunch @ Top of the Hill – Oktoberfest Buffet – January 30 – 11:30 a.m.
- Legislative Visits Update (Kate, Jenna, Dianne, Stephanie) January 15-17
- 2025 Board Appointment Process Update (*add link to the website for BAP)
 - Employer (2025) – Abbey Dall
 - Employee (2025) – Joe Salzer
 - Additional Member (2025) – Melinda Young
 - Employer (2027) – Bob Egan*
 - March 25, Board Appointment Meeting #1 @ 3 pm
 - March 27, Board Appointment Meeting #2 @ 3 pm (backup meeting)
- Ambassador Awards – April 10 – Wisconsin Dells
- HLC Visit – April 14-15
- Commencement: Saturday, May 3 at the Hodag Dome – RSVP to Kris
- District Boards Association
 - Upcoming Events: <https://districtboards.org/upcoming-events>

2025 Board Meeting Schedule

- February 18
- March 18
- April 15
- May 20

- June 17
- July 7 – Annual Organizational Meeting

STATEMENT OF UNDERSTANDING

- Dall to follow-up with VanCamp and Mott to schedule a PECC meeting.
- Will start the March 18 Regular Board Meeting one half-hour early for a discussion with consultant on how to prepare for the HLC visit. (record session)
- BP 2.17 to be presented to the Board of Trustees during the next Regular Board Meeting on February 21.

ADJOURNMENT

LAZEAR MOVED TO ADJOURN THE MEETING, SECONDED BY YOUNG. THE MEETING ADJOURNED AT 6:35 PM.
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.