

**NICOLET COLLEGE DISTRICT BOARD
REGULAR BOARD MEETING
Meeting Minutes
Tuesday, November 19, 2024**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Dall called the meeting to order at 4:37 p.m.

2. ROLL CALL

Board members present: Eric Burke, Stephanie Byers, Abbey Dall, Dianne Lazear, Bob Martini, Bob Mott, Job Salzer, Melinda Young

Also present: President Kate Ferrel, Jenna Allen, Cindy Domaika, Ellen Mathein, Gary Zarda, Gayle Shanks, Jason Goeldner, Jenna Jirik, Patrick Burns, Pete Vanny, Jeff Labs, Laura Wind-Norton, Joe Hegge, Michelle Hartness, Al Javoroski, Bobbi Fields, Mandy Hein, Jeremy Van Camp, Angelo Guercio, Becky Visser, Regis Brost, Makayla Prien

Recorder: Kris Peeters

Notice of the meeting was provided to the media and posted.

*Board Chair Dall and President Ferrel requested a moment of reflection, in recognition of Trustee Bob Egan who passed away on October 21, 2024.

3. PUBLIC INPUT

Peeters reported there were no requests for public input.

4. APPROVAL OF AGENDA

MOTION: MOTT MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED, MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

APPROVAL OF CONSENT AGENDA

- *5. Approval of the Minutes of the Regular Meeting October 15, 2024
- *6. Ratification of HSED Contracts and Credit-Based High School Program Contracts
- *7. Ratification of Business, Industry, and Government Contracts
- *8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable
9. Employee Hires and Exits, October 2024 – **No changes for October**

MOTION: LAZEAR MADE A MOTION SECONDED BY BURKE THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA ITEMS 5, 6, 7, 8, 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. **Nicolet College WTCS Ambassador:** Angelo Guercio, Enrollment Services Specialist, provided an overview of the WTCS Student Ambassador Program and introduced the current Nicolet Ambassador, Becky-Visser-Breezer.

*11. **ERP Update:** Regis Brost, ERP Project Manager, provided an update on the ERP project.

*12. **School of Health and Public Safety:** Michelle Hartness, Dean of Health and Public Safety, provided an overview of Enrollments and Strategic Planning for Health Occupations.

13. **President's Updates**: President Ferrel briefed the board on Board Policy, Board Appointment Process and the VP of Finance & College Operations position.

14 **Items for Information Only – Not for Board Action**

Outstanding debt balance: \$800,000 update from Amanda Hein, Contracted CFO.

***Market Research written update** – Jenna Allen, Chief of Staff and Christin Van Kauwenberg, Director of Business Intelligence

***Sustainability written update** – Pete Vanney, Director of Facilities

District Boards Association

- New website: <https://districtboards.org>
- Upcoming Events: <https://districtboards.org/upcoming-events>
 - January 15-16, 2025, Legislative Seminar, WI State Capitol, Madison
 - January 17, 2025, ACCT Governance Leadership Institute, Concourse Hotel, Madison

2024 Board Meeting Schedule

- December 17

2025 Board Meeting Schedule

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- July 7 – Annual Organizational Meeting

STATEMENT OF UNDERSTANDING

- Pete Vanney to provide Bob Martini with the plan of use on the field. Pete to share the report.

ADJOURNMENT

MOTT MOVED TO ADJOURN THE MEETING, SECONDED BY LAZEAR. THE MEETING ADJOURNED AT 6:26 P.M. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.