

Mission: *In service to the people of Northern Wisconsin, we deliver superior community college education that transforms lives, enriches communities, fosters economic development, and expands employment opportunities.*

Vision Statement: *To be a model college recognized for educational excellence and valued as a vital resource by the people of Northern Wisconsin.*

NICOLET COLLEGE DISTRICT BOARD REGULAR MEETING MINUTES

Tuesday, April 16, 2024
4:30 p.m. – Regular Meeting

1. CALL TO ORDER | OPEN MEETING STATEMENT
Board Chair Lazear called the meeting to order at 4:33 pm

2. ROLL CALL
Board members present: Abbey Dall, Bob Egan, Dianne Lazear, Bob Martini, Bob Mott, Joe Salzer, Melinda Young
Joining later: Scott Foster and Stephanie Byers (Schmidt)

Others present: President Ferrel, Turina Bakken, Jen Bates, Nicole Dorion, Al Javoroski, Steve Wallace, Patrick Burns, Greg Miljevich, Michelle Hartness, Heather Schallock, Gary Zarda, Sarah Gruber, Ashley Steigerwaldt, Shane Teter, Jeff Labs, Ellen Mathein, Kristina Aschenbrenner, Moria McKinney-Steffen, Aaron Panke, Gayle Shanks, Mark Karp, Jenna Jirik

Recorder: Kris Peeters

3. PUBLIC INPUT
Peeters reported that there were no requests for public input.
4. APPROVAL OF AGENDA

MOTION: EGAN MADE A MOTION, SECONDED BY SALZER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

- *5. Approval of the Minutes of the Regular Meeting on 3/19/24
- *6. Ratification of HSED Contracts and Credit-Based High School Program Contracts **No Contracts for March**
- *7. Ratification of Business, Industry, and Government Contract(s)
- *8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable
- *9. Employee Hires and Exits, March - April 2024

MOTION: MARTINI MADE A MOTION, SECONDED BY YOUNG, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

- *10. Dual Enrollment Briefing: Sarah Gruber, Dual Credit Coordinator, briefed the Board on the College's efforts to serve the district's K12 partners.

- *11. Program Concept Approval: Ellen Mathein, Dean of Business and Entrepreneurship presented a program concept for the embedded Digital Marketing Technical Diploma and a new local certificate for Entrepreneurship. The Board was asked to approve the program concepts.

MOTION: SALZER MADE A MOTION, SECONDED BY BYERS, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE EMBEDDED DIGITAL MARKETING TECHNICAL DIPLOMA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

MOTION: EGAN MADE A MOTION, SECONDED BY SALZER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE NEW LOCAL CERTIFICATE FOR ENTREPRENEURSHIP. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

12. FQAS | HLC Changes Briefing: Laura Wind-Norton, Associate Vice President of Academic Services shared a video with the Board briefing them on the recent changes by HLC to the College's Faculty Qualifications policy. Highlights of the changes and collaborative change process were shared.
13. HLC Briefing: Laura Wind-Norton, Associate Vice President of Academic Services, shared a video with the Board briefing them on the status of the reaccreditation process.
14. Performance Management System Briefing: Shane Teter, Communications Instructor, with the Advance Team Members, provided an overview of Nicolet College's performance management system.
15. High Level Overview of Budget Conditions: Kristina Aschenbrenner, VP of Administration, briefed the Board on the FY25 budget progress and key decision points being incorporated.
16. Board Retreat: Chair Lazear provided an update on the BOT Retreat
17. Policy Review Update: Chair Lazear provided an update on policy work.
18. Closed Session: Chair Lazear accepted a motion to go into closed session under Wisconsin Statute §19.85 (1) (c) to discuss President's appraisal and contract.

MOTION: DALL MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES ADJOURN INTO CLOSED SESSION UNDER WISCONSIN STATUTE §19.85 (1) (C) TO DISCUSS PRESIDENT'S APPRAISAL AND CONTRACT. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

19. Reconvene Open Session: Pursuant to Wisconsin Statute §19.85 (2), the Board reconvened into open session at 7:15 pm. Report from closed session; discussion of appraisal and contract. No action taken.

MOTION: SALZER MADE A MOTION, SECONDED BY YOUNG, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES RECONVENE INTO OPEN SESSION AND DISCUSS ANY BUSINESS RELATED TO THE CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE

18. Items for Information Only – Not for Board Action

April and May

- April 10 - WeSay@Nicolet Survey launch
- Facilities Master Plan - Save-the-Date for April 17 at 11:00 a.m. - presentation of findings (virtual option available)
- Commencement - Saturday, April 20, 2024, 10:00 a.m. Hodag Dome (arrive for lineup before 9 a.m.)
- Complete Statement of Economic Interest due by 4/30/24
- May 21 - BOT Meeting
- May 23 - Board Budget information sessions, 5:00 p.m., in-person or virtual- optional

June and July

- June 13 - BOT Special Mtg - closed session 4-5:30 p.m.
- June 18 - BOT Mtg
- Monday, July 9 - Organizational mtg per Wis. Stats. 38.08(3)

2024 Board Meeting Schedule

- August 20
- September 17
- October 15 (may need to flex to October 22 or 29 due to Tax Levy timing.)
- November 19
- December 17

2025 Board Meeting Schedule

- January 21
- February 18
- March 18
- April 15
- May 20
- June 17
- July 7 - Annual Organizational Mtg

STATEMENT OF UNDERSTANDING

- Remaining trustees will respond to the survey for the July-August goal setting retreat date.
- Trustees with added questions for Laura Wind Norton regarding HLC or FQAS, will email questions to Kate and Dianne.
- Added question for dual enrollment: Within each Nicolet District high school, what proportion of students takes advantage of dual credit and which types? How does Nicolet College compare with other WTCS colleges in terms of dual credit use (and which types) by high school students? (a metric that allows comparison such as proportion).

ADJOURNMENT

EGAN MADE A MOTION SECONDED BY FOSTER AT 7:23 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.