

MYNICOLET STUDENTS EMPLOYEES

Accepting your Financial Aid offer is easy! After the Financial Aid Office receives your FAFSA information, you will be able to access NetPartner. Once logged in, you will be able to view your offers, accept loans, check disbursements, and confirm that all steps have been completed.

Please login to your MyNicolet portal and follow the below steps:

- **1**. Visit www.nicoletcollege.edu and locate the 'MyNicolet' tab.
- 2. Login using your Nicolet student email and password.



5. Select 'First Time User' if you have not already created a user account.

LOG IN SSN	<b>NOTE:</b> If you already have an account
Password	established, skip to STEP 7.
Submit	Activate Your Account
Use your SSN without dashes (-) Forgot Your Password? First Time User	Enter Your SSN:

6. As a first time user, you are required to activate your account using your

social security number (without the dashes or spaces), then click 'Submit'.

If you need assistance or a password reset, contact the Financial Aid Department 715.365.4423



# ACCEPTING FINANCIAL AID OFFERS

### 7. Log into the Financial Aid system using your social security and password.

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NICOLET COLLEGE	
Log In Instructions	LOG IN
Welcome to the Nicolet College Online Financial Aid System!	CCN
Are you a First Time User?	7274
Click on "First Time User" in the lower right corner of the Log In Box. Follow the directions as applicable.	Password
Your Log In Password must be at least 9 characters including lower and upper case letters, numbers and special characters.	Submit
Are you a Returning User? If so, just enter your Social Security Number (minus dashes) and your Password and click submit to access the online system. Remember this is not your FSA ID. After 6 failed attempts, your account will be disabled and you must contact the Financial Aid Office at (715) 365-4423.	<u>Use your SSN without dashes ()</u> Forgot Your Password? First Time User
Experiencing login problems? If you are trying to activate your account and receive an error message with Code IA, it means your account is already activated. Try logging in with your SSN and Password, or if you do not remember your Password, click on the "Forgot your Password?" link. You will be prompted to answer your security questions to verify your	Announcements
identity. You will then be asked to change your Password. If you are still unable to access your account, contact the Financial Aid Office at (715) 365-4423.	In order to avoid financial aid processing delays, students should file their FAFSA each year and submit all required documentaion by July 1st for fall and December 1st for sprino.
Online Financial Aid System	Enrollment Status will be reviewed as of Date of
You can:	Record(s) and offers will be adjusted accordingly.
<ul> <li>View a list of documents we've received from you and a list of the documents still outstanding</li> <li>Review and accept, change and/or cancel your financial aid offers</li> <li>Check the status of your student loans for the current year</li> </ul>	Students interested in a work study job should contact the Financial Aid Office or go online to obtain the Work Study Employment Application and further instructions.
The Online Financial Aid System supports the use of various web browsers, but results can vary depending on specific versions. If you have any difficulties navigating or completing functions, please call the Financial Aid Office at (715) 365-4423.	All loans will be disbursed in two increments each term. More information can be found on the Disbursements page.

### 8. Complete any outstanding documents to avoid Financial Aid delays.





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### 9. From the NetPartner homepage, locate and select the 'Accept Offers' option.

Welcome to Nicolet College's Financial Aid Net Partner for the 2023-2024 academic year.

Use the MENU in the upper left hand corner to navigate Net Partner.

Documents & Messages - Complete tasks required to avoid financial aid processing delays.

Accept Offers - View and accept your financial aid offers.

Cost of Attendance Budget - View your estimated budget used to calculate your aid.

Disbursements - Find information regarding the following: financial aid disbursements, how to charge books, and workstudy opportunities.

Aid Information - Informational page regarding the following: loans, eligibility limitations, counseling, grants and scholarships, etc.

Emergency Financial Assistance - Apply for emergency assistance including the Student Success, Student Support, and Emergency Assistance Program, Gift Cards, or Technology Assistance.

### 10. Review the 'Awards Terms & Conditions' by checking the 'I agree to terms and

conditions' box.

#### 11. You can accept or decline the offer. If you select 'Decline All', it only pertains

to loans - grants & scholarships are automatically accepted.



NOTE: If you do not see any offers listed, check the 'Documents & Messages' page for

a list of incomplete tasks or documents needed to avoid any delays.

If you need assistance or a password reset, contact the Financial Aid Department 715.365.4423