

**NICOLET COLLEGE DISTRICT BOARD
REGULAR MEETING MINUTES
Monday, July 11, 2022**

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Zietlow called the meeting to order at 4:36 pm in the Red Oak Center, room 102. Ms. Wiedmaier stated the meeting was duly noticed in accordance with state statutes for open meeting compliance.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Melinda Young, and Ryan Zietlow

Board members absent: Joseph Salzer, Stephanie Schmidt

Also present: Shannon Beth, Candy Dailey, Curt Drumm, Kate Ferrel, Jason Goeldner, Kelly Haverkamp, Al Javoroski, Chuck Kopp, Greg Miljevich, KatieAnne Ostrenga, Terry Rutlin, John Van De Loo, and Erika Warning-Meyer

Recorder: Anne Wiedmaier

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input.

1. Introduction of Board Members and Oaths of Office for Newly Appointed Members.

Vice Chair Lazear proceeded to administer the oral oath of office to newly appointed board members Melinda Young and Ryan Zietlow.

2. Election of officers. Board Chair Zietlow called for nominations for the positions of Board Chair, Vice Chair, Secretary, and Treasurer.

CHAIR

MOTT NOMINATED LAZEAR FOR THE POSITION OF BOARD CHAIR, SECONDED BY FOSTER. EGAN NOMINATED MARTINI FOR THE POSITION OF BOARD CHAIR, MARTINI DECLINED THE NOMINATION. MOTT MADE A MOTION TO CLOSE NOMINATIONS FOR BOARD CHAIR. THE MOTION TO APPOINT LAZEAR AS BOARD CHAIR CARRIED UNANIMOUSLY ON A VOICE VOTE.

VICE CHAIR

LAZEAR NOMINATED FOSTER FOR THE POSITION OF VICE BOARD CHAIR, SECONDED BY MARTINI. FOSTER NOMINATED MOTT FOR THE POSITION OF VICE BOARD CHAIR, MOTT DECLINED THE NOMINATION. MOTT MADE A MOTION TO CLOSE NOMINATIONS FOR BOARD VICE CHAIR. THE MOTION TO APPOINT FOSTER AS BOARD VICE CHAIR CARRIED UNANIMOUSLY ON A VOICE VOTE.

SECRETARY

LAZEAR NOMINATED SALZER FOR THE POSTION OF SECRETARY, SECONDED BY MARTINI. MOTT MADE A MOTION TO CLOSE NOMINATIONS FOR SECRETARY. THE MOTION TO APPOINT SALZER AS SECRETARY CARRIED UNANIMOUSLY ON A VOICE VOTE.

TREASURER

MARTINI NOMINATED MOTT FOR THE POSITION OF TREASURER, SECONDED BY LAZEAR. LAZEAR MADE A MOTION TO CLOSE THE NOMINATIONS FOR TREASURER. THE MOTION TO APPOINT MOTT AS BOARD TREASURER CARRIED UNANIMOUSLY ON A VOICE VOTE.

3. Approval of Agenda

EGAN MADE A MOTION, SECONDED BY ZIETLOW TO APPROVE THE REGULAR AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

4. Approval of the Minutes of the Public Hearing on the Budget on 6/20/22
5. Approval of the Minutes of the Regular Board of Trustees Meeting on 6/20/22
6. Approval of the Minutes of the Board of Trustees Special Meeting on 6/23/22
7. Ratification of Business, Industry, and Government Contract #2023-0021 through #2023-0025
8. Approval of Bills Payable (*Because we are engaged in the closing out of the fiscal year the Status of College Accounts and Operational Cost will not be presented.*)

EGAN MADE A MOTION, SECONDED BY ZIETLOW TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

9. District Boards Association Committee Appointments. The following Board members offered to serve as representatives on the District Boards Association Committees for 2022-2023:
 - Board of Director Member (2022-2024) – Lazear
 - Awards Committee – Salzer
 - Bylaws Committee– Mott
 - External Partnerships –Lazear, Martini
 - Internal Best Practices – Egan, Foster
10. Three Year Facilities Planning Guide Approval. Pete Vanney, Director of Facilities, presented an overview of the Nicolet College Three-Year Facilities Planning Guide and asked the Board for approval to submit the plan to the Wisconsin Technical College System State Board.

MOTT MADE A MOTION, SECONDED BY MARTINI THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2022-2025 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

11. Proposed Remodeling Project in the Fieldside Center

Pete Vanney, Facilities Director presented an overview of the proposal for the remodeling project in the Fieldside Center to the Board. Questions from the Board were addressed by Vanney. Vanney asked the Board for approval to submit the proposal to the Wisconsin Technical College System Board for their review and approval.

FOSTER MADE A MOTION, SECONDED BY MARTINI TO APPROVE THE PROPOSAL FOR THE REMODELING PROJECT IN THE FIELD SIDE CENTER FOR A COST NOT TO EXCEED \$1.5 MILLION AND SUBMIT THE PROPOSAL TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE: EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – AYE; MOTT – AYE; YOUNG – AYE; ZIETLOW – AYE.

12. Proposed Addition Project in the Fieldside Center

Pete Vanney, Facilities Director presented an overview of the proposal for the project addition at the Fieldside Center to the Board. Questions from the Board were addressed by Vanney. Vanney asked the Board for approval to submit the proposal to the Wisconsin Technical College System Board for their review and approval.

MARTINI MADE A MOTION, SECONDED BY MOTT TO APPROVE THE PROPOSAL FOR THE PROJECT ADDITION AT THE FIELD SIDE CENTER FOR A COST NOT TO EXCEED \$1.0 MILLION AND SUBMIT THE PROPOSAL TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE: EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – AYE; MOTT – AYE; YOUNG – AYE; ZIETLOW – AYE.

13. Discuss Timeline for College Planning – President Ferrel provided a College Planning 2022-2023 Timeline and Alignment plan which includes a planning session to be held at the September 19 meeting.

14. Items for Information Only – Not for Board Action

- a) Staff Transitions. President Ferrel thanked Ryan Zietlow for his service on the Board and provided him with a gift.
- b) 2022-2023 Board of Trustees Meeting Schedule
- c) Annual Conflict of Interest Statement for 2022-2023 distributed to Board Members for signatures
- d) Quarterly Snapshot
- e) Upcoming Events
 - July 21-23 – DBA Meeting @ Wausau (or virtual), Topic: The Student Experience
 - August 15 – BOT Meeting
 - SAVE THE DATE: Higher Learning Commission Annual Conference March 26-28, 2023

STATEMENT OF UNDERSTANDING

ADJOURNMENT

MARTINI MADE A MOTION, SECONDED BY ZIETLOW AT 6:10 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.