

**NICOLET COLLEGE DISTRICT BOARD
MINUTES OF THE REGULAR MEETING
Monday, December 20, 2021**

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Zietlow called the virtual meeting to order at 4:31 pm.

ROLL CALL

Board members present: Bob Egan, Dianne Lazear, Bob Martini, Bob Mott, Joseph Salzer, Stephanie Schmidt, and Ryan Zietlow

Board members excused: Scott Foster, Sharon Nielsen

Also present: Jenna Crom, Kate Ferrel, Rob Gaschow of Wipfli LLP, Lisa Hunt, Al Javoroski, Chad Lashua, Greg Miljevich, Katie Ourada, Kris Peeters, Sara Tienhaara, and John Van De Loo

Recorder: Anne Wiedmaier

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

4. Approval of Agenda

MOTT MADE A MOTION, SECONDED BY EGAN THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Meeting on 11/15/2021

6. Ratification of HSED Contracts # 22-08 through #22-11

7. Ratification of Business, Industry, and Government Contract #2022-0064

8. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

MOTT MADE A MOTION, SECONDED BY SALZER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5, 6, 7, AND 8 AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

9. Audited Financial Statements – Rob Ganschow, Partner at Wipfli LLP reviewed the College Financial Statements for the year ended June 30, 2021. Chair Zietlow asked for a motion to approve the audited financial statements.

MARTINI MADE A MOTION, SECONDED BY EGAN TO APPROVE THE NICOLET COLLEGE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2021. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. Job Fair Update – Job Fair coordinators, Kris Peeters, Executive Assistant to the Vice Presidents of Academics, Student Affairs and Enrollment, and Sara Tienhaara, Success Coach, provided a recap of the Nicolet College Job Fair held in November, and an overview of Handshake, an online resource for both employers and students to post and apply for jobs and internships.
11. Enrollment Update – Katie Ourada, Admissions Manager stated student enrollment showed an increase for summer 2021, and a slight decrease for fall 2021 and spring 2022. Ourada introduced Business Management student, Jennifer Crom. Crom shared her fascinating story of how she started, endured, and completed a degree during the pandemic.
12. Presidential Evaluation Process & Timeline – Chair Zietlow reviewed the evaluation process and timeline and discussed the formation of the President's Evaluation and Compensation Committee (PECC).

MOTT MADE A MOTION, SECONDED BY SALZER THAT THE BOARD OF TRUSTEES ACCEPT THE PRESIDENTIAL EVALUATION PROCESS AND TIMELINE WITH THE UNDERSTANDING THAT FLEXIBILITY, BOTH IN PROCESS AND CONTENT, IS ESSENTIAL TO ACCOMPLISH A FAIR AND USEFUL EVALUATION THAT PROPERLY INFORMS THE NEXT YEAR'S GOALS FOR THE PRESIDENT; AND THAT EXCESSIVE COMPLEXITY OF PROCESS DOES NOT NECESSARILY ADD VALUE. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

LAZEAR MADE A MOTION, SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE BOARD CHAIR TO FORM AN AD HOC COMMITTEE FOR THE PRESIDENT'S EVALUATION AND COMPENSATION (PRESIDENT'S EVALUATION AND COMPENSATION COMMITTEE – PECC). MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

After discussion, the Board agreed that the President's Evaluation and Compensation Committee (PECC) would consist of the Board of Trustees Executive Committee members Ryan Zietlow, Dianne Lazear, Scott Foster and Bob Mott. If any of the PECC members are not able to commit, other members of the Board will be asked to volunteer. The PECC will be tasked with:

- Gathering information, develop an online form, and complete the background work.
- Provide a summary to the entire Board.

13. Items for Information Only – Not for Board Action
 - a) Board Development Planning Update
 - b) COVID-19 Update
 - c) Upcoming Events:
 - January 17 – BOT Meeting

- January 27-29 – District Boards Association Winter Meeting – Elkhart Lake/LTC (in-person and virtual), Topic: Board Development
- February 21 – BOT Meeting
- Chair Zietlow mentioned there will be a District Boards Association meeting April 28 – 30, and the topic will be accreditation.

STATEMENT OF UNDERSTANDING

Chair Zietlow asked Martini to please send a copy of his motion for item 12 to Anne Wiedmaier.

ADJOURNMENT