

**NICOLET AREA TECHNICAL COLLEGE  
DISTRICT BOARD**

**Minutes of the Regular Meeting  
Monday, April 19, 2021**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Nielsen called the meeting to order at 4:30 pm as a virtual conference with a phone-in option. Information to connect to the meeting was posted and provided to the public.

OPEN MEETING STATEMENT - Executive Assistant Wiedmaier made the following statement: On Monday, April 19, 2021, the meeting of the Nicolet College Board of Trustees is open to the public. Notice of the meeting has been sent to the media and campus distribution list(s) to notify the general public of the time, place and the agenda of the meeting.

2. ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer, and Ryan Zietlow

Board members absent: Linda Skallerud

Also present: Sandy Bishop, Curt Drumm, Kate Ferrel, Kelly Haverkamp, Jim Kuderski, Chad Lashua, Casey Lehmann, Greg Miljevich, Richard Nelson, Katie Ostrenga, Terry Rutlin, Stephanie Schmidt, Gayle Shanks, John Van De Loo, and Laura Wind-Norton

Recorder: Anne Wiedmaier

3. PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

4. APPROVAL OF AGENDA

EGAN MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

6. Approval of the Minutes of the Regular Meeting on 3/15/2021
7. Ratification of HSED Program Contracts #21-15
8. Ratification of Business, Industry, and Government Contracts #2021-0062
9. Recap of Expenses, Status of College Accounts, Operational Cost Recap, and Approval of Bills Payable

FOSTER MADE A MOTION, SECONDED BY LAZEAR, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 6, 7, 8, AND 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

## REGULAR AGENDA

10. Grants Update. Katie Ostrenga, Student Financial Services & Grants Compliance provided a summary of the eight grants awarded to Nicolet College for the 2021-2022 fiscal year totaling \$328,408.00.
11. Contract Training Rates. Sandy Bishop, Executive Director for Economic & Community Development explained the Board of Trustees annually reviews and sets pricing for the upcoming year. Bishop recommended no change in contract training rates for the 2021-2022 fiscal year.

FOSTER MADE A MOTION, SECONDED BY SALZER THAT IN RELATION TO 38.14 CONTRACT TRAINING AND TECHNICAL ASSISTANCE PRICING, THE NICOLET COLLEGE BOARD OF TRUSTEES ACTS TO APPROVE THE RECOMMENDATION TO MAINTAIN THE CURRENT PRICING STRUCTURE FOR FISCAL YEAR 2021-2022. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

12. Community Education Fees. Sandy Bishop, Executive Director for Economic & Community Development stated the Board of Trustees annually sets local Aid Code 60 tuition for the upcoming year. Bishop recommended no change in community education fees for the 2021-2022 fiscal year.

LAZEAR MADE A MOTION, SECONDED BY SALZER THAT IN RELATION TO COMMUNITY EDUCATION (AID CODE 60) FEES, THE NICOLET COLLEGE BOARD OF TRUSTEES ACTS TO APPROVE THE RECOMMENDATION TO MAINTAIN THE CURRENT BASE PROGRAM FEE AND DISCOUNT FOR STUDENTS AGE 62 AND OVER FOR FISCAL YEAR 2021-2022. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

13. Contracts at Less Than Full Cost Recovery. Sandy Bishop, Executive Director for Economic & Community Development provided the quarterly report and shared the two contracts at less than full cost recovery for this quarter.
14. Cybersecurity Update. Greg Miljevich, Chief Information Officer provided an update on the March cybersecurity report.
15. COVID Update. President Nelson provided an update on COVID. Nelson shared his projected timeline for a return to campus for staff and students depending on case numbers.

16. Items for Information Only – Not for Board Action
  - a) \*Staff Transitions
  - b) Upcoming Events
    - April 24 – Graduation Ceremony (virtual)
    - May 17 – BOT Meeting
    - June 21 – BOT Meeting & Public Hearing on the Budget
    - July 12 – BOT Annual Organizational Meeting
    - July 13 – 14 – WTCS State Board Meeting at Nicolet

17. CLOSED SESSION.

LAZEAR MADE A MOTION, SECONDED BY MOTT AT 5:49 PM TO ADJOURN INTO CLOSED SESSION IN ACCORDANCE WITH WISCONSIN STATE STATUES §19.85 (1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY AND §19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY TO DISCUSS INFORMATION RELATED TO A PRESIDENTIAL CANDIDATE. EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – NAY; MOTT – AYE; NIELSEN – AYE; SALZER – AYE; ZIETLOW – AYE. MOTION CARRIED ON A MAJORITY ROLL CALL VOTE.

18. Reconvene Open Session.

MARTINI MADE A MOTION, SECONDED BY SALZER AT 6:35 PM THAT IN ACCORDANCE WITH WISCONSIN STATE STATUTE §19.85 (2), THE BOARD WILL RECONVENE INTO OPEN SESSION AND MAY TAKE ACTION ON ANY BUSINESS RELATED TO THE CLOSED SESSION EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – NAY; MOTT – AYE; NIELSEN – AYE; SALZER – AYE; ZIETLOW – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

19. Report of Closed Session

Board Chair Nielsen stated the Board discussed the new presidential contract and the amendment to the current presidential contract.

EGAN MADE A MOTION, SECONDED BY MOTT TO APPROVE THE NEW PRESIDENTIAL CONTRACT FOR KATE FERREL AS DISCUSSED IN CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

MOTT MADE A MOTION, SECONDED BY MARTINI TO APPROVE THE CURRENT PRESIDENTIAL CONTRACT AMENDMENT FOR RICHARD NELSON AS DISCUSSED IN CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**STATEMENT OF UNDERSTANDING**

Chair Nielsen will make arrangements with Kate Ferrel to sign the new presidential contract.

**ADJOURNMENT**

EGAN MADE A MOTION, SECONDED BY MOTT AT 6:49 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.