

**NICOLET AREA TECHNICAL COLLEGE  
DISTRICT BOARD**

**Minutes of the Regular Meeting  
Monday, March 15, 2021**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Nielsen called the meeting to order at 4:30 pm as a virtual conference with a phone-in option. Information to connect to the meeting was posted and provided to the public.

2. OPEN MEETING STATEMENT - Executive Assistant Wiedmaier made the following statement: On Monday, March 15, 2021, the meeting of the Nicolet College Board of Trustees is open to the public. Notice of the meeting has been sent to the media and campus distribution list(s) to notify the general public of the time, place and the agenda of the meeting.

3. ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer (left at 5:43 pm), Linda Skallerud, and Ryan Zietlow

Board members absent: None

Also present: Shannon Beth, Samantha Bullard, Kate Ferrel, Jason Goeldner, Jim Kuderski, Jeff Labs, Chad Lashua, Layla Merrifield, Greg Miljevich, Richard Nelson, Terry Rutlin, John Van De Loo, Christin Van Kauwenberg, Laura Wind-Norton

Recorder: Anne Wiedmaier

4. PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

5. APPROVAL OF AGENDA

EGAN MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

6. Approval of the Minutes of the Regular Meeting on 2/15/2021
7. Ratification of HSED Program Contracts #21-14
8. Ratification of Business, Industry, and Government Contracts #2021-0057 through #2021-0061
9. Recap of Expenses, Status of College Accounts, Operational Cost Recap, and Approval of Bills Payable

MARTINI MADE A MOTION, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 6, 7, 8, AND 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

## REGULAR AGENDA

10. Legislative Update. Wisconsin Technical College District Boards Association Executive Director Layla Merrifield shared the latest legislative updates with the Board.
11. Approval of Auditing Services. Vice President of Finance and Administration John Van De Loo presented the results of the auditing services Request for Proposal (RFP) and asked for approval to authorize the contract with the firm of Wipfli, LLP.  
MARTINI MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES AUTHORIZE THE ADMINISTRATION TO CONTRACT FOR AUDITING SERVICES WITH THE FIRM OF WIPFLI, LLP, FOR FISCAL YEARS 2021, 2022, 2023, 2024, AND 2025. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.
12. Cybersecurity Update. Nicolet College Information Security Analyst Jim Kuderski shared cybersecurity updates and trends.
13. Presidential Transition Committee Update and Action to Dissolve the Committee. Presidential Transition Committee Chair Ryan Zietlow thanked those who assisted with the Committee and the process. Chair Nielsen thanked the Board of Trustees and the Committee members, and asked for a motion to dissolve the Presidential Transition Committee. (Board Member Salzer left the meeting at 5:43 pm)  
LAZEAR MADE A MOTION, SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES DISSOLVES THE PRESIDENTIAL TRANSITION COMMITTEE AS OF MARCH 15, 2021. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
14. COVID Update. President Nelson provided an update on COVID. Nelson commented that Wisconsin is doing fairly well on vaccinating, and he anticipates a disciplined relaxation approximately mid-summer.
15. Items for Information Only – Not for Board Action
  - a) \*Staff Transitions
  - b) Upcoming Events
    - March 22 and 24 – Board Appointment Committee Meetings (virtual)
    - April 19 – BOT meeting – The April meeting will be held virtually. The Board will decide in April on the delivery of future meetings.
    - April 24 – Graduation Ceremony (virtual)
16. CLOSED SESSION.  
LAZEAR MADE A MOTION, SECONDED BY MOTT AT 6:06 PM TO ADJOURN INTO CLOSED SESSION IN ACCORDANCE WITH WISCONSIN STATE STATUTES §19.85 (1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY AND §19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY TO DISCUSS INFORMATION RELATED TO A PRESIDENTIAL CANDIDATE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

17. Reconvene Open Session.

FOSTER MADE A MOTION, SECONDED BY MOTT AT 7:19 PM THAT IN ACCORDANCE WITH WISCONSIN STATE STATUTE §19.85 (2), THE BOARD WILL RECONVENE INTO OPEN SESSION AND MAY TAKE ACTION ON ANY BUSINESS RELATED TO THE CLOSED SESSION.

18. Report of Closed Session

Board Vice Chair Martini reported the Board considered compensation data and formulated a plan for the negotiation of a contract. Members Nielsen and Egan will discuss details of implementing a plan.

**STATEMENT OF UNDERSTANDING**

Board Chair Nielsen requested a cybersecurity update from Greg Miljevich at the April meeting. Board Vice Chair Martini requested a letter of recognition composed and sent to the YMCA Board to acknowledge the time and effort Ryan Zietlow contributed as the Chair of the Presidential Transition Committee.

**ADJOURNMENT**

FOSTER MADE A MOTION, SECONDED BY SKALLERUD AT 7:24 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.