

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, December 14, 2020**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Nielsen called the meeting to order at 4:31 pm as a virtual conference with a phone-in option. Information to connect to the meeting was posted and provided to the public.

OPEN MEETING STATEMENT - Executive Assistant Wiedmaier made the following statement: *On Monday, December 14th, 2020, the meeting of the Nicolet College Board of Trustees is open to the public and in compliance with WI State Statutes. Notice of the meeting has been sent to the media and campus distribution list(s) to notify the general public of the time, place and the agenda of the meeting.*

2. ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, and Ryan Zietlow

Board members absent: Linda Skallerud

Also present: Sandy Bishop, Curt Drumm, Kate Ferrel, Rob Ganschow, Chad Lashua, Kaye Mathwich, Erika Meyer-Warning, Greg Miljevich, Richard Nelson, Terry Rutlin, Gayle Shanks, and John Van De Loo

Recorder: Anne Wiedmaier

3. APPROVAL OF AGENDA

MOTT MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

4. PUBLIC INPUT Chair Nielsen asked if any requests for public input were received. There was none.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Meeting on 10/26/20
6. Approval of the Minutes of the Special Meeting on 11/19/20
7. Ratification of HSED Program Contracts #21-07 through #21-09
8. Ratification of Business, Industry, and Government Contracts #2021-0039 through #2021-0048
9. Recap of Expenses, Status of College Accounts, Operational Cost Recap, and Approval of Bills Payable

MARTINI MADE A MOTION, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5, 6, 7, 8, AND 9. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

10. Audited Financial Statements – John Van De Loo, Vice President of Finance and Administration introduced Rob Ganschow, Partner at Wipfli LLP. Ganschow reviewed the College Financial Statements for the year ended June 30, 2020 and addressed questions from the Board.
11. Presidential Transition Committee Update. Ryan Zietlow, Presidential Transition Committee Chair shared the Board of Trustees has authorized the committee to proceed with the following process:
 1. Evaluate the existing internal candidate.
 2. Interview the candidate to determine if that person is qualified and a suitable fit for the College.
 3. Decide if candidate should go to the next stage with a public forum, or seek external candidates to add to the pool.
12. Contracts at Less Than Full Cost Recovery. Sandy Bishop, Executive Director for Economic and Community Development shared there were no contracts to report for this quarter.
13. ADA 30th Anniversary – Kaye Mathwich, Accommodations Specialist explained ADA is celebrating its 30th anniversary this year. Mathwich shared Nicolet's commitment to being welcoming to all and addressed questions from the Board.
14. Items for Information Only – Not for Board Action
 - a) Staff Transitions
 - b) Board Appointment Update – Executive Assistant Wiedmaier shared Joseph Salzer has been selected by the Board Appointment Committee as the Employer member to the Board of Trustees, subject to ratification by the WTCS Board in January.
 - c) Upcoming Events
 - December 19 – Virtual Graduation Ceremony
 - January 18 – BOT Meeting

STATEMENT OF UNDERSTANDING

ADJOURNMENT

EGAN MADE A MOTION, SECONDED BY FOSTER AT 5:24 PM TO ADJOURN THE MEETING.
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.