

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Annual Organizational Meeting
Monday, July 13, 2020**

CALL TO ORDER

Board Chair Nielsen called the annual organizational meeting to order at 4:38 pm as a virtual conference with a phone-in option. Information to connect to the meeting was posted and provided to the public.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Rubie Gauthier, Dianne Lazear, Bob Martini, Bob Mott (left the meeting at 9:05 pm), Sharon Nielsen

Board members absent: Linda Skallerud, Ryan Zietlow

Also present Sandy Bishop, Kate Ferrel, Jason Goeldner, Chuck Kopp, Jeff Labs, Chad Lashua, Ray Lemke, Greg Miljevich, Richard Nelson, Terry Rutlin, John Van De Loo, Pete Vanney,

Recorder: Anne Wiedmaier

Notice of the meeting was provided to the media and posted.

PUBLIC INPUT Chair Nielsen asked if any requests for public input were received. There were none.

1. Introduction of Board Members and Oaths of Office for Newly Appointed Board Members. Chair Nielsen introduced Dianne Lazear, Bob Martini and Bob Mott and administered the oral oath of office to the newly appointed board members.
2. Election of Officers – Chair Nielsen called for nominations for Board officer positions in the following order: Chair, Vice Chair, Secretary, and Treasurer.

Chair:

MARTINI MADE A MOTION TO NOMINATE NIELSEN FOR THE POSITION OF BOARD CHAIR, SECONDED BY EGAN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Vice Chair:

MOTT MADE A MOTION TO NOMINATE MARTINI FOR THE POSITION OF BOARD VICE CHAIR, SECONDED BY FOSTER. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Secretary:

EGAN MADE A MOTION TO NOMINATE FOSTER FOR THE POSITION OF SECRETARY, SECONDED BY LAZEAR. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Treasurer:

FOSTER MADE A MOTION TO NOMINATE LAZEAR FOR THE POSITION OF TREASURER, SECONDED BY MARTINI. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

The following Board Members were elected to serve as officers for 2020-2021:

Chair – Sharon Nielsen

Vice Chair – Bob Martini

Secretary – Scott Foster

Treasurer – Dianne Lazear

APPROVAL OF AGENDA

LAZEAR MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

4. Approval of the Minutes of the Budget Hearing 6/15/20
5. Approval of the Minutes of the Regular Meeting 6/15/20
6. Ratification of Business, Industry, and Government Contracts #2020-0130 and #2021-0002 through #2021-0004
7. Recap of Expenses, and Approval of Bills Payable *(Because we are engaged in the closing out of the fiscal year the Status of College Accounts and Operational Cost will not be presented.)*

LAZEAR MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 4, 5, 6, AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

8. District Boards Association Committee Appointments

The following Board members offered to serve as representatives on the District Boards Association Committees for 2020-2021:

- Board of Director Member – Nielsen
- Awards Committee – Egan
- Bylaws, Policies, & Procedures – Martini, Nielsen
- External Partnerships – Foster, Lazear, Martini
- Internal Best Practices – Mott

9. Three-Year Facilities Planning Guide Approval

Pete Vanney, Director of Facilities, presented an overview of the Nicolet College Three-Year Facilities Planning Guide and asked the Board for approval to submit the plan to the Wisconsin Technical College System State Board.

MARTINI MADE A MOTION, SECONDED BY EGAN THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2020-2023 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. Proposed Remodeling Project in the Birchwoods Center

Pete Vanney, Facilities Director and Jeff Labs, Dean of Trade and Industry/Apprenticeship presented an overview of the proposal for the remodeling project in the Birchwoods Center. Vanney asked the Board for approval to submit the proposal to the Wisconsin Technical College System Board for their review and approval.

LAZEAR MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE PROPOSAL FOR THE REMODELING PROJECT IN THE BIRCHWOODS CENTER FOR A COST NOT TO EXCEED \$1.5 MILLION AND SUBMIT THE PROPOSAL TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

11. Proposed Addition Project in the Fieldside Center

Pete Vanney, Facilities Director and Jason Goeldner, Associate Dean of Public Safety presented an overview of the proposal for the project addition at the Fieldside Center. Vanney asked the Board for approval to submit the proposal to the Wisconsin Technical College System Board for their review and approval.

MOTT MADE A MOTION, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE PROPOSAL FOR THE PROJECT ADDITION AT THE FIELDSIDE CENTER FOR A COST NOT TO EXCEED \$1.5 MILLION AND SUBMIT THE PROPOSAL TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

12. Items for Information Only – Not for Board Action

- a) Northwoods Community Garden Concept – Sandy Bishop, Executive Director for Economic & Community Development discussed the concept of a community garden with the Board. The Board requested a follow-up to the discussion at the August meeting.
- b) *Staff Transitions
- c) Upcoming Events
 - a. July 24 – District Boards Association Visual Conference Summer Meeting
 - b. August 17 – BOT Regular Meeting
 - c. August 28 – District Boards Association Annual Planning Meeting – Madison, WI
 - d. September 21 – BOT Regular Meeting

CLOSED SESSION

13. Closed Session

FOSTER MADE A MOTION, SECONDED BY LAZEAR AT 6:21 PM THAT THE NICOLET COLLEGE BOARD OF TRUSTEES WILL CONVENE IN CLOSED SESSION UNDER THE PROVISIONS OF WISCONSIN STATUTE §19.85 (1)(C) TO DISCUSS PRESIDENT NELSON'S PERFORMANCE EVALUATION. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

OPEN SESSION

14. Reconvene Open Session

EGAN MADE A MOTION AT 9:05 PM, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES WILL RECONVENE IN OPEN SESSION PURSUANT TO WISCONSIN

STATUTE §19.85 (2), AND MAY TAKE ACTION ON ANY BUSINESS RELATED TO THE CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

15. Report of Closed Session

Chair Nielsen reported the Board discussed President Nelson's evaluation and would like to schedule a meeting with President Nelson on July 23 at 1 pm to discuss 2020 – 2021 goals for President Nelson.

STATEMENT OF UNDERSTANDING

Chair Nielsen requested a presentation on the Public Safety curriculum at a future meeting date.

The Board requested a continued discussion and a dissolution plan for the community garden concept at the August meeting.

ADJOURNMENT

MARTINI MADE A MOTION, SECONDED BY FOSTER AT 9:06 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.