

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, February 17, 2020**

CALL TO ORDER

Board Chair Nielsen called the meeting to order at 4:30 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Rubie Gauthier, Dianne Lazear, Sharon Nielsen, Linda Skallerud, Ryan Zietlow

Board members absent: Bob Martini, David Solin

Recorder: Anne Wiedmaier

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Samantha Bullard, Kate Ferrel, Dan Groleau, Chuck Kopp, Jeff Labs, Greg Miljevich, Richard Nelson, Susy Rein, John Van De Loo

APPROVAL OF AGENDA

SKALLERUD MADE A MOTION, SECONDED BY ZIETLOW THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

1. Public Input – Board Chair Nielsen asked for public input. There was none.

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting on 1/20/2020
3. Ratification of HSED Program Contracts #20-21
4. Ratification of Business, Industry, and Government Contracts #2020-0092 through #2020-0100
5. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

EGAN MADE A MOTION, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Action on Conflict of Interest Disclosure Statement. Chair Nielsen asked the board to approve the change to the statement language as discussed at the January meeting.

LAZEAR MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE NICOLET COLLEGE BOARD OF DIRECTORS ANNUAL CONFLICT OF INTEREST DISCLOSURE STATEMENT AND ANNUALLY PROVIDE A SIGNED CONFLICT OF INTEREST DISCLOSURE. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. Contracts at Less Than Full Cost Recovery - Sandy Bishop, Executive Director for Economic and Community Development stated the Start College Now Nursing Assistant program is contracted at less than full cost recovery. The estimated full cost of the program is \$14,081.52 and the amount charged is \$3,695.52. The program is provided as a service to our district K-12 schools.
8. Economic and Community Development Update - Sandy Bishop, Executive Director for Economic and Community Development introduced Chuck Kopp, Business Development Coordinator; Jeff Labs, Dean of Trade & Industry/Apprenticeship; and Susy Rein, President of Strategically Engaged. Kopp, Labs, and Rein provided updates.
9. Introduction of Board Goals for President Nelson - Chair Nielsen stated goals are set for the President by the Board of Trustees. Nielsen shared the goals originally set for President Nelson will be reevaluated for changes. Any changes to the goals will be discussed and acted upon at the April meeting, and will take effect in the 20-21 fiscal year.
10. Items for Information Only – Not for Board Action
 - a) Board Monitoring Schedule – President Nelson shared the schedule with the Board.
 - b) Upcoming Events
 - a. March 16 – BOT Meeting
 - b. March 23 and possibly 26 – Board Appointment Committee Meetings
 - c. April 6 – Student Awards Ceremony
 - d. April 13 – BOT Meeting
 - e. April 18 – Graduation
 - f. May 18 – BOT Meeting followed by the Awards and Recognition Reception
 - c) President Nelson congratulated Kate Ferrel, Di Wu, and Christin Van Kauwenberg for their submission in the nationally known Bellwether Award. Their submission was one of the top ten finalists nationwide.

STATEMENT OF UNDERSTANDING

ADJOURNMENT

SKALLERUDE MADE A MOTION, SECONDED BY FOSTER, TO ADJOURN THE MEETING AT 5:43 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.