

**NICOLET AREA TECHNICAL COLLEGE  
DISTRICT BOARD**

**Minutes of the Regular Meeting  
Monday, September 16, 2019**

An optional tour of the campus buildings was provided prior to the regular meeting; however no business was conducted.

**CALL TO ORDER**

Board Chair Nielsen called the meeting to order at 4:31 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhinelander, Wisconsin.

**ROLL CALL**

Board members present: Bob Egan, Scott Foster, Rubie Gauthier, Dianne Lazear, Bob Martini, Sharon Nielsen, and Ryan Zietlow

Board members absent: Linda Skallerud, David Solin

Recorder: Anne Wiedmaier

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Samantha Bullard, Kate Ferrel, Dan Groleau, Kelly Haverkamp, Greg Miljevich, Richard Nelson, Brenda Peltier, Teresa Rose, Terry Rutlin, Heather Schallock, John Van De Loo, Anne Wiedmaier, and Laura Wind-Norton

**APPROVAL OF AGENDA**

EGAN MADE A MOTION, SECONDED BY ZIETLOW TO APPROVE THE AGENDA AS PRESENTED.

1. Public Input – Board Chair Nielsen asked for public input. There was none.

**CONSENT AGENDA**

2. Approval of the Minutes of the Regular Meeting 8/19/19
3. Ratification of Business, Industry, and Government Contracts #2020-0028 through #2020-0044
4. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses and Approval of Bills Payable

LAZEAR REQUESTED A CORRECTION TO THE 8/19/19 MINUTES ASKING THAT HER NAME BE ADDED AS PRESENT. MARTINI MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, AND 4, AS CORRECTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**REGULAR AGENDA**

5. Introduction of new Student Representative to the Board of Trustees – Chair Nielsen introduced new Student Representative to the Board of Trustees, Samantha Bullard. Bullard introduced herself to the Board and thanked them for giving her the opportunity to serve as the Student Representative.

*Approved 10/28/19*

6. Learning in Retirement (LIR) Overview – Brenda Peltier, Plus50 / LIR Coordinator, provided a catalog and overview of the LIR program to the Board. Peltier highlighted some of the program offerings and stated membership has increased over 50 members in the past year.
9. Pathways to a Four Year Degree – Laura Wind-Norton, Dean of University Transfer Liberal Arts, and Teresa Rose, Transfer and Study Abroad Coordinator, provided handouts and an overview of University Transfer Liberal Arts (UTLA) programs and their pathway to a four-year degree.
10. 2019-2021 College Goals – Kelly Haverkamp, Director of Institutional Effectiveness and Staff Development, introduced the 2019-2021 College Goals and Strategy to the Board. Haverkamp shared there are many components to the College Goals and Strategy, all of which contribute to institutional effectiveness and success. The components are reviewed periodically to ensure an active college strategy that is always working.
11. Items for Information Only – Not for Board Action
  - a) \*Staff Transitions – President Nelson shared Dan Groleau, Director of Human Resources, recently submitted a letter of retirement.
  - b) Upcoming Events
    - October 12 – Nicolet Time Capsule Reception (FYI)
    - October 28 – BOT Meeting – set the Mill Rate
    - October 30 – November 2 – District Boards Association Meeting in Pewaukee, WI
    - No November meeting
    - December 9 – BOT Meeting
    - December 14 – Nicolet College Graduation Ceremony

## **STATEMENT OF UNDERSTANDING**

## **ADJOURNMENT**

FOSTER MADE A MOTION, SECONDED BY EGAN, TO ADJOURN THE MEETING AT 6:01 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.