

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, May 20, 2019**

CALL TO ORDER

Board Member Egan called the meeting to order at 4:31 pm in the Red Oak Center Fireside Room 102 on the Nicolet College Campus in Rhineland, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Sharon Nielsen, Linda Skallerud, David Solin

Board members absent: Bob Martini, Ron Zimmerman

Recorder: Anne Wiedmaier

Notice of the meeting was provided to the media and posted.

Also present: Brooke Berdan, Sandy Bishop, Candy Dailey, Kate Ferrel, Connie Gensler, Kelly Haverkamp, Chuck Komp, Dianne Lazear, Sondra Llanos, Joe Placek, Todd Maahs, Marti Rdawski, Terry Rutlin, John Van De Loo, Toni Van Doren

APPROVAL OF AGENDA

SOLIN MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. Public Input - Board Member Egan asked for public input. There was none.

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting on 4/15/19
3. Ratification of HSED Program Contracts #19-21 through #19-23
4. Ratification of Business, Industry, and Government Contracts #2019-0120 through #2019-0125 and Contracts #2020-0001 through #2020-0006
5. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

NIELSEN MADE A MOTION, SECONDED BY SOLIN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Nursing Assistant Program Overview
Joe Placek, Nursing Assistant Program Director/Instructor, provided an overview of the nursing assistant program. Placek shared the program trains 130-150 students per year with a 97-98 percent passing rate.

7. Nursing Program Overview
Connie Gensler, Nursing Program Director, provided an overview of the nursing program. Gensler shared the program is currently at a 100 percent job placement rate within the first six months of graduation.
8. Nursing Student Reports
Brooke Berdan high school CNA graduate and current nursing student; Kim Hagelin, medical assistant graduate currently working as a medical assistant and part-time nursing student; and Marti Rdawski, CNA graduate working as a nursing assistant and current nursing student, shared their experiences as Nicolet College nursing students.
9. 2019-2020 Budget Update
John Van De Loo, Chief Financial Officer, provided an update on the proposed 2019-2020 Nicolet College budget that will go before the Board for approval in June.
10. Entrepreneurship Briefing
Chuck Komp, Managing Director of Strategic Initiatives, and Toni Van Doren, Business Solutions Coordinator, provided a handout and explained how entrepreneurship is a catalyst for regional economic growth.
11. Marketing Initiatives
Sondra Llanos, Marketing Manager introduced Todd Maahs, Managing Director of Partner Relations for Discover Mediaworks. Maahs shared the different marketing initiatives they are currently working on with the College.
12. Items for Information Only – Not for Board Action
 - a) *Staff Transitions
 - b) *2019-2020 BOT meeting schedule – there were no conflicts noted.
 - c) Board Appointment Update – Egan shared the Board of Trustee appointments for Scott Foster, Rubie Gauthier, Dianne Lazear, Sharon Nielsen, and Ryan Zietlow were all approved by the WTCS State Board.
 - d) Upcoming Events
 - June 17 – 4:00 pm BOT Meeting - 19-20 Budget Approval
 - June 17 – Awards & Recognitions Night (following BOT Meeting)
 - July 8 – BOT Annual Organizational Meeting and Boardsmanship Training

CLOSED SESSION

13. Closed Session
NIELSEN MADE A MOTION, SECONDED BY SKALLERUD AT 6:12 PM TO CONVENE IN CLOSED SESSION UNDER THE PROVISIONS OF WISCONSIN STATUTE §19.85 (1)(C) TO SELECT THE BOARD OF TRUSTEES OUTSTANDING SERVICE AWARD RECIPIENT. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

OPEN SESSION

14. Reconvene Open Session
SOLIN MADE A MOTION, SECONDED BY SKALLERUD AT 6:31 PM THAT THE NICOLET COLLEGE BOARD OF TRUSTEES WILL RECONVENE IN OPEN SESSION PURSUANT TO

WISCONSIN STATUTE §19.85 (2), AND MAY TAKE ACTION ON ANY BUSINESS RELATED TO THE CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

15. Report of Closed Session

Board Member Egan reported that Chuck Komp was selected as the 2019 Board of Trustees Outstanding Service Award recipient.

STATEMENT OF UNDERSTANDING

ADJOURNMENT

NIELSEN MADE A MOTION, SECONDED BY SOLIN, TO ADJOURN THE MEETING AT 6:35 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.