

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, March 18, 2019**

CALL TO ORDER

Board Vice Chair Martini called the meeting to order at 4:32 pm in the Lakeside Center Commons Area on the Nicolet College Campus in Rhineland, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Bob Martini, Linda Skallerud, David Solin (via conference phone)

Board members absent: Sharon Nielsen, Ron Zimmerman

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Kate Ferrel, Jason Goeldner, Shawn Kaliszewski, Chuck Komp, Brad Kosbab, Greg Miljevich, Richard Nelson, John Van De Loo, Toni Van Doren

APPROVAL OF AGENDA

EGAN MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. Public Input - Board Vice Chair Martini asked for public input. There was none.

CONSENT AGENDA

2. Approval of the Minutes of the Regular and the Board Forward Meetings on 2/18/19
3. Ratification of Credit-Based and High School Equivalency Contracts #19-14 through #19-20
4. Ratification of Business, Industry, and Government Contracts #2019-0100 through #2019-0107
5. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

EGAN MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Nicolet Partnerships with the Department of Corrections (DOC) – Toni Van Doren, Business Solutions Coordinator shared an overview of the partnership with the DOC and introduced Shawn Kaliszewski, Welding program student. Kaliszewski provided an overview of the program. Kaliszewski credits the smaller class sizes and experienced instructors for his success and new path in life.

7. Contract Training Rates – Sandy Bishop, Executive Director for Economic and Community Development, presented the proposed contract training rates for the 38.14 contracts for services starting in June and July of 2019. Bishop asked the Board for their approval of the contract training rates.

MARTINI MADE A MOTION, SECONDED BY SKALLERUD THAT IN RELATION TO 38.14 CONTRACT TRAINING AND TECHNICAL ASSISTANCE PRICING FOR FISCAL YEAR 2019-2020, THE NICOLET COLLEGE BOARD OF TRUSTEES ACTS TO:

- INCREASE THE IN-DISTRICT STANDARD HOURLY RATE FROM \$140 TO \$150
- INCREASE THE OUT-OF-DISTRICT STANDARD HOURLY FROM \$140 TO \$150 (PLUS TRAVEL RELATED EXPENSES AS PER CURRENT GUIDELINES); IN CASES OF OUT-OF-DISTRICT AND OUT-OF-STATE CONTRACTS WHERE THIS HOURLY RATE IS INSUFFICIENT TO RECOVER FULL COSTS, THE CLIENT WILL BE CHARGED ADDITIONAL FEES TO INSURE FULL COST RECOVERY
- MAINTAIN THE OUT-OF-DISTRICT TRAVEL HOURLY RATE OF \$100 (PLUS MILEAGE)
- ALLOW FOR PROJECT-BASED PRICING FOR SPECIALIZED TRAINING AND TECHNICAL ASSISTANCE PROJECTS
- MAINTAIN THE IN-DISTRICT HOURLY RATE OF \$105 FOR AMERICAN HEART ASSOCIATION COURSES AND OTHER PUBLIC SAFETY OFFERINGS (PLUS ADDITIONAL FEES TO INSURE FULL COST RECOVERY)
- INCREASE THE ADULT BASIC EDUCATION HOURLY RATE FROM \$75 TO \$85
- INCREASE THE STANDARD ASSESSMENT SERVICES HOURLY RATE FROM \$75 TO \$85
- MAINTAIN THE BASE WELD CERTIFICATION TESTING FEE OF \$250 PER PERSON PER TEST
- MAINTAIN THE INDUSTRIAL MAINTENANCE TESTING FEES AS FOLLOWS: \$750 FOR FIRST PERSON, \$250 FOR EACH ADDITIONAL PERSON UP TO A MAXIMUM OF 4 (MONDAY-FRIDAY ONLY)
- ESTABLISH PRE-APPRENTICESHIP TEST ADMINISTRATION FEES OF \$225 PER PERSON (PLUS MATERIALS)
- THE NICOLET COLLEGE EXECUTIVE DIRECTOR FOR ECONOMIC & COMMUNITY DEVELOPMENT AND ASSOCIATE DEAN OF PUBLIC SAFETY OR DESIGNEES ARE AUTHORIZED TO MAKE 38.14 CONTRACT PRICING EXCEPTIONS

PRICES TO BECOME EFFECTIVE JUNE 1, 2019 FOR INSTRUCTIONAL CONTRACTS AND JULY 1, 2019 FOR TECHNICAL ASSISTANCE CONTRACTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

8. Aid Code 60 Fees – Sandy Bishop, Executive Director for Economic and Community Development presented the fee schedule for community education offerings for 2019-2020 and asked the Board to approve the fee schedule.

EGAN MADE A MOTION, SECONDED BY SKALLERUD, THAT IN RELATION TO COMMUNITY EDUCATION (AID CODE 60) FEES FOR FISCAL YEAR 2019-2020, THE NICOLET COLLEGE BOARD OF TRUSTEES ACTS TO: CONTINUE TO CHARGE THE BASE PROGRAM FEE OF \$4.00 PER HOUR OF INSTRUCTION (PLUS THE STATE-MANDATED MATERIAL FEE) AND PROVIDE A 25% PROGRAM FEE DISCOUNT FOR STUDENTS AGE 62 AND OVER. GIVE AUTHORITY TO COLLEGE ADMINISTRATION FOR PRICING FLEXIBILITY ABOVE THE BASE PROGRAM FEE FOR HIGHER

COST PROGRAMS AND OTHER SPECIAL CIRCUMSTANCES. FEES TO BECOME EFFECTIVE JUNE 1, 2019. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. Items for Information Only – Not for Board Action

- a) *Staff Transitions
- b) Board Appointment Timeline
 - a. 3/26 – Board Appointment Committee meeting
 - b. 4/3 – Board Appointment Committee meeting – *only if not all candidates are able to attend the 3/26 meeting*
- c) Upcoming Events
 - a. 3/18 – Board meeting and Entrepreneurial Learning Initiative (ELI) training – Lakeside Center
 - b. 4/11 – District Boards Association meeting – Fond du Lac
 - c. 4/15 – Board meeting

STATEMENT OF UNDERSTANDING

Following the adjournment of the Regular Meeting at approximately 5:15 pm, the Board of Trustees will have the option to partake in a networking opportunity followed by a training presentation from the Entrepreneurial Learning Initiative (ELI) at approximately 6:15 pm. No business will be conducted during these times.

ADJOURNMENT

EGAN MADE A MOTION, SECONDED BY SOLIN, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.