

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, February 18, 2019**

CALL TO ORDER

Board Chair Zimmerman called the meeting to order at 4:31 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Bob Martini, Sharon Nielsen, Linda Skallerud, David Solin, Ron Zimmerman

Board members absent: Kimberly Baltus

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Kate Ferrel, Dan Groleau, Chuck Komp, Greg Miljevich, Richard Nelson, Terry Rutlin, John Van De Loo

APPROVAL OF AGENDA

NIELSEN MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. Public Input - Board Chair Zimmerman asked for public input. There was none.

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting – 1/14/19
3. Ratification of Business, Industry, and Government Contracts #2019-0083 through #2019-0099
4. Recap of Expenses, Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable

SOLIN MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

5. Remote Workers and Campus Closings – Dan Groleau, Director of Human Resources and Greg Miljevich, Chief Information Officer, informed the Board of the new Remote Work policy recently implemented. Groleau explained a team of employees researched all aspects of a remote work arrangement. Several employees are now piloting remote work arrangements. Miljevich highlighted the security measures in place that allow us to offer this work arrangement, and ensure confidential of

information. One expectation is that there can be no decrease in the quantity, quality or timeliness of work performed. Administration will continue to monitor and evaluate.

Campus Closings - President Nelson stated administration will reevaluate the inclement weather/college closing policy.

6. Contracts at Less Than Full Cost Recovery – Sandy Bishop, Executive Director for Economic and Community Development stated there are no contracts for this quarter.
7. Economic and Community Development Update – Sandy Bishop, Executive Director for Economic and Community Development shared information as to how Nicolet College is actively responding to the closing of two area businesses. Bishop also provided an update on the Business and Industry Solutions team and their focus on customized training and technical assistance opportunities.
8. Board of Trustees Treasurer – Chair Zimmerman asked for nominations to fill the vacant Treasurer position on the Board of Trustees.

SKALLERUD MADE A MOTION TO NOMINATE HERSELF TO FILL THE VACANT TREASURER POSITION ON THE BOARD OF TRUSTEES, SECONDED BY NIELSEN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. District Boards Association Update – Chair Zimmerman shared legislative and Wisconsin Technical College System updates from the District Boards Association Legislative meeting in February.
10. Items for Information Only – Not for Board Action
 - a) *Staff Transitions
 - b) Board Appointment Timeline
 - a. 2/14 – Board Appointment Process opens
 - b. 2/28 – Board of Trustee applications due by 4 pm to Anne
 - c. 3/26 – Board Appointment Committee meeting
 - d. 3/27 – Board Appointment Committee meeting – *only if not all candidates are able to attend the 3/26 meeting*
 - c) Upcoming Events
 - a. 2/18 – Board meeting and Board Forward meeting
 - b. 3/18 – Board meeting and Entrepreneurial Learning Initiative (ELI) training – Lakeside Center
 - c. 4/11 – District Boards Association meeting – Fond du Lac
 - d. 4/15 – Board meeting

STATEMENT OF UNDERSTANDING

ADJOURNMENT

SKALLERUD MADE A MOTION, SECONDED BY SOLIN, TO ADJOURN THE MEETING AT 5:15 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.