

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Annual Organizational Meeting
Monday, July 9, 2018**

CALL TO ORDER

Board Chair Martini called the meeting to order at 4:35 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhineland, Wisconsin.

ROLL CALL

Board members present: Kimberly Baltus, Bob Egan, John Johnson III, Bob Martini, Sharon Nielsen, Linda Skallerud, David Solin, Jennifer Vogler, Ron Zimmerman

Board members absent: None

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Also present: Sandy Bishop, Joel DeNamur, Kate Ferrel, Dan Groleau, Chuck Komp, Greg Miljevich, Richard Nelson, Terry Rutlin, John Van De Loo, Pete Vanney, Leanne Vigue-Miranda

PUBLIC INPUT

None

1. Introduction of Board Members and Oaths of Office for Newly Appointed Board Members – Chair Martini administered the oral oath of office to reappointed board members Bob Egan and Linda Skallerud.
2. Election of Officers – Chair Martini called for nominations for Board officer positions in the following order: Chair, Vice Chair, Secretary, and Treasurer.

Chair:

EGAN MADE A MOTION TO NOMINATE ZIMMERMAN FOR THE POSITION OF BOARD CHAIR, SECONDED BY NIELSEN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Vice Chair:

SOLIN MADE A MOTION TO NOMINATE MARTINI FOR THE POSITION OF BOARD VICE CHAIR, SECONDED BY NIELSEN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Secretary:

NIELSEN MADE A MOTION TO NOMINATE BALTUS FOR THE POSITION OF SECRETARY, SECONDED BY SKALLERUD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Treasurer:

EGAN MADE A MOTION TO NOMINATE JOHNSON FOR THE POSITION OF TREASURER, SECONDED BY NIELSEN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

The following Board Members were elected to serve as officers for 2018-2019:

Chair – Ron Zimmerman

Vice Chair – Bob Martini

Secretary – Kimberly Baltus

Treasurer – John Johnson III

Zimmerman conducted the remainder of the meeting as the newly elected Board Chair.

3. Approval of Agenda

BALTUS MADE A MOTION, SECONDED BY SOLIN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

4. Approval of the Minutes of the Budget Hearing 6/18/18

5. Approval of the Minutes of the Regular Meeting 6/18/18

6. Ratification of Business, Industry, and Government Contracts #20190009 - #20190017

7. Recap of Expenses, and Approval of Bills Payable (*Because we are engaged in the closing out of the fiscal year the Status of College Accounts and Operational Cost will not be presented.*)

SOLIN MADE A MOTION, SECONDED BY NIELSEN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 4, 5, 6, AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

8. District Boards Association Committee Appointments

The following Board members offered to serve as representatives on the District Boards Association Committees for 2018-2019:

- Board of Directors – Zimmerman (2018-2020)
- Awards Committee – Zimmerman
- Bylaws, Policies, & Procedures – Egan
- External Partnerships – Zimmerman, Skallerud
- Internal Best Practices – Baltus, Solin

9. Tuition Remission

Leanne Vigue-Miranda, Registrar presented the annual report regarding remission for out-of-state tuition stating there were no requests for the 2017-2018 academic year. Questions from the Board were addressed by Vigue-Miranda.

10. Contracts Less Than Full Cost Recovery

Sandy Bishop, Dean of Workforce and Economic Development provided a quarterly report stating there were no contracts at less than full cost recovery for this quarter.

Three-Year Facilities Planning Guide

11. Pete Vanney, Director of Facilities, provided an overview of the Nicolet College Three-Year Facilities Planning Guide and asked the Board for approval to submit the plan to the Wisconsin Technical College System Board. Questions from the Board were addressed by Vanney and President Nelson.

MARTINI MADE A MOTION, SECONDED BY NIELSEN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2018-2021 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

12. Items for Information Only – Not for Board Action
 - a) *Nicolet Staff Transitions – Informational Item. Questions from the Board were addressed by President Nelson.

13. Calendar of Events
 - a) July 9 – Wisconsin Technology Council Board of Directors reception immediately following the Board of Trustees meeting in the Lakeside Center at 5:30 pm
 - b) July 13-15 – District Boards Association summer meeting in Green Bay
 - c) August 7 – Board Appointment Committee Meeting to appoint School District Administrator Member
 - d) October 11-13 – District Boards Association Fall meeting in Appleton

STATEMENT OF UNDERSTANDING

ADJOURNMENT

SKALLERUD MADE A MOTION, SECONDED BY NIELSEN, TO ADJOURN THE MEETING AT 5:15 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.