

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, May 21, 2018**

CALL TO ORDER

Board Chair Martini called the meeting to order at 4:30 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhineland, Wisconsin.

ROLL CALL

Board members present: Bob Egan, John Johnson III, Bob Martini, Sharon Nielsen (arrived at 4:43 pm), Linda Skallerud, David Solin, Ron Zimmerman

Board members absent: Kimberly Baltus, Jennifer Vogler

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Joel DeNamur, Kate Ferrel, Dan Groleau, Kelly Haverkamp, Sandy Kinney, Chuck Komp, Jeff Labs, Greg Miljevich, Richard Nelson, Brenda Peltier, Jill Price, Terry Rutlin, Heather Schallock, John Van De Loo, Erika Warning, Brian Wendt, Lisa Young

APPROVAL OF AGENDA

ZIMMERMAN MADE A MOTION, SECONDED BY JOHNSON, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. Public Input
None

CONSENT AGENDA

2. Approval of the Minutes of the Regular Meeting 3/19/18 and the Summary for 4/16/18
3. Ratification of HSED and Credit-Based Program Contracts #18-31 through #18-34
4. Ratification of Business, Industry, and Government Contracts #2018-0121 through #2018-0138
5. Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable for March and April 2018

EGAN MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Nicolet College Foundation Friends & Partners Award
Jeff Labs, Dean of Trade and Industry/Apprenticeship, and Erika Warning, Director of Enrollment presented the Nicolet College Foundation Friends and Partners Award to Superior Diesel for their

Approved 6/18/18

continuing efforts to support and promote higher education in the Northwoods. Brian Wendt, President of Superior Diesel, accepted the award for Superior Diesel.

7. Robert Steger Awards

Heather Schallock, Foundation Executive Director, presented the Robert Steger Innovation award to Brenda Peltier, Plus 50 Community Sector Liaison. Peltier plans to use the award funds to host Dr. Zorba Paster to present a lecture on health to the Learning in Retirement group. The Robert Steger Professional Development Award was awarded to both Craig Deer, Welding Instructor, and Kristi Thoreson, Psychology Instructor. Both Deer and Thoreson were not available to accept their awards. Board Member Sharon Nielsen arrived at 4:43 pm.

8. 2018-2019 Grant Projects

Kelly Haverkamp, Director of Institutional Effectiveness and Staff Development, Jeff Labs, Dean of Trade and Industry/Apprenticeship; Erika Warning, Director of Enrollment; Jill Price, Director of Financial Aid; and Lisa Young, Adult Education and Family Literacy Comprehensive Services, presented an overview of the eleven grant projects awarded to Nicolet College for the 2018-2019 fiscal year.

9. Modification of the 2017-2018 Budget

John Van De Loo, Chief Financial Officer, presented a modification of the 2017-2018 budget. The budget modification reflects adjustments to the budgeted revenues and expenditures related to grants, and capital project and equipment spending.

ZIMMERMAN MADE A MOTION, SECONDED BY NIELSEN THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2017-2018 BUDGET TO REFLECT ADJUSTMENTS TO THE BUDGETED REVENUES AND EXPENDITURES RELATED TO GRANTS, AND CAPITAL PROJECT AND EQUIPMENT SPENDING. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

10. 2018-2019 Budget Update

John Van De Loo, Chief Financial Officer, provided an overview of the proposed 2018-2019 Nicolet College budget that will be presented for approval to the Board in June.

11. Items for Information Only – Not for Board Action

- a) District Boards Association Report – Board Member Ron Zimmerman provided a thorough report of the spring meeting in Fennimore.
- b) Recognition of John Graetz, Student Representative to the Board of Trustees. President Nelson shared John was not able to attend the meeting.
- c) Board Appointment Update – President Nelson shared a new board appointment process will begin soon to solicit candidates for the open School District Administrator position on the Board of Trustees.
- d) *Staff Transitions
- e) Calendar of Events
 - a. June 15 – Nicolet Vision Conference
 - b. June 18 – Board of Trustees Public Hearing on the Budget and Meeting
 - c. July 9 – Board of Trustees Annual Organizational Meeting
 - d. July 12-14 – District Boards Association Meeting – Green Bay

CLOSED SESSION

12. Closed Session

ZIMMERMAN MADE A MOTION, SECONDED BY JOHNSON AT 5:51 PM THAT THE NICOLET COLLEGE BOARD OF TRUSTEES CONVENE IN CLOSED SESSION UNDER THE PROVISIONS OF WISCONSIN STATUTE §19.85 (1)(C) TO SELECT THE BOARD OF TRUSTEES OUTSTANDING SERVICE AWARD, TO DISCUSS PRESIDENT NELSON'S PERFORMANCE EVALUATION, AND TO CONDUCT PRESIDENT NELSON'S PERFORMANCE EVALUATION WITH PRESIDENT NELSON. MOTION CARRIED ON A VOICE VOTE.

OPEN SESSION

13. Reconvene Open Session

The Nicolet College Board of Trustees reconvened in Open Session at 6:36 pm pursuant to Wisconsin Statute §19.85(2), and may take action on any business related to the Closed Session.

14. Report of Closed Session

Board Chair Martini reported Kelly Haverkamp and Toni Van Doren were chosen as the recipients of the 2018 Board of Trustees Outstanding Service Award. Chair Martini shared the Board conducted a favorable performance evaluation with President Nelson and requested to add a closed session to the next meeting agenda to discuss President Nelson's contract.

STATEMENT OF UNDERSTANDING

Board Chair Martini requested copies of President Nelson's salary and contract changes for the past two years.

ADJOURNMENT

NIELSEN MADE A MOTION, SECONDED BY ZIMMERMAN, TO ADJOURN THE MEETING AT 6:38 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.