

NATIVE AMERICAN TRIBAL MANAGEMENT

Technical Certificate

About the Native American Tribal Management Program

Develops the skills of people who work or plan to work in a First Nation environment including fundamental management skills, and how a Native nation's legal, political and cultural context impact an organization's work.

PROGRAM OUTLINE

COURSE #	COURSE TITLE	CREDITS
1010210600	<p>Business Orientation</p> <p>Introduces students to the topics of business and allows them to experience the expectations and rigor of the program. Students also participate in self-assessments to provide feedback and self-awareness of the relationship between interest and aptitude for the program.</p> <p>Competencies</p>	1.00
	<p>10102106C01 Business Orientation</p> <p>Business Orientation Introduces students to the topics of business and allows them to experience the expectations and rigor of the program. Students also participate in self-assessments to provide feedback and self-awareness of the relationship between interest and aptitude for the program.</p>	1.00
1010211500	Human Resource Management	3.00

COURSE #	COURSE TITLE	CREDITS
	Examines overall functions of human resource management. Teaches specific skills in forecasting, recruitment, selection, appraisal, job design, compensation and benefits management, training, labor relations, employee rights, and Equal Employment Opportunity laws.	
	Competencies	
10102115C01	Human Resource Management A This class reviews the strategic importance of Human Resources in organizations of all sizes. Current Human Resources trends and challenges are reviewed.	0.25
10102115C02	Human Resource Management B This class will cover how to determine the type and number of employees needed to achieve company objectives, and how to develop job descriptions and competitive salary packages for those positions. Students will learn how to put together an effective recruiting plan, how to interview and select the best employees.	1.50
10102115C03	Human Resource Management C Hiring employees is the first step for effective organizations, however training and developing the employees is key to keeping them. This class will cover how to identify training needs and find the right type of training. It will also cover performance management and coaching.	0.25
10102115C04	Human Resource Management D Execute an effective performance management plan including current feedback.	0.50
10102115C05	Human Resource Management E This class will cover aspects of employment law and how to ensure that Human Resources programs, practices and policies align with laws and regulations.	0.50
1010214500	Business Finance and Budgeting Introductory course in business finance with emphasis on improving business financial performance. Learners will apply the skills necessary to achieve an understanding of the fiscal/monetary aspects of business. Special attention is given to ratio and financial statement analysis, cash budgeting, working capital management, capital budgeting, and the risk-return relationship in business.	3.00
1014516300	Entrepreneurship Students apply the key elements of successful entrepreneurship to business scenarios. Students create a business plan for a new business.	3.00
2080123400	Report Proposal and Grant Writing Introduction to the theory and practice of preparing and analyzing reports and proposals intended for businesses, governmental agencies, and/or private and corporate foundations. Individual assignments and group projects include text documents and oral presentations. Prerequisite(s): 1080119500 Written Communication (D- or better) or 2080121900 English Composition I (D- or better).	3.00

COURSE #	COURSE TITLE	CREDITS
1010214000	Fundamentals of Tribal Management Covers leadership, motivation, organizational dynamics, personnel, and budgeting within a Native American community and sovereign government context. Includes federal Indian law and policy, community and economic development, and culturally specific management practices.	3.00
1010214200	Tribal Supervisory Management Develops an understanding of management theories and practical techniques for first-line supervisors. Teaches personal, interpersonal, technical, and administrative skills required of successful supervisors. Applies general supervision issues to a Native American tribal environment.	3.00
Total Credits:		10.00

Talk with an Academic Advisor about the program outline. Together, you will determine if credits you've already earned satisfy any requirements, discuss possible alternative courses, and choose the best classes if you're thinking of transferring.

AT A GLANCE

How You'll Learn



ON CAMPUS ONLINE CLASSES OPTIONAL LAB SUPPORT

Term Start Dates

Fall 2020: September 2

Spring 2021: January 6

Summer 2021: May 7

Start dates represent the beginning of a new term. Certain programs or courses may not be available to start every term. Please view the [course schedules](#) for a list of upcoming classes or contact the Welcome Center at 715-365-4493.

Approximate Cost

\$1,035*

*Based on 10-level courses—materials, books, and fees may be additional

Ztextbook

This program has a zero cost for textbooks. If you continue your education beyond this program to complete a full associate's degree, there may be additional costs for books.

What You'll Learn

- Understand the relationship between Native nation's legal, political and cultural context and the workplace
- Lead, motivate, and supervise others
- Plan and execute projects and everyday operations
- Manage organizational culture
- Manage organizational personnel and non-personnel resources

Your Potential Careers

- First Line Supervisor/Manager
- Administrative Services Manager
- Gaming Supervisor
- Lodging Manager

Median Annual Salary

\$49,999

Local

WTCS-FLW300-2018

Get Started

Your application can be submitted online, it takes just a few minutes to complete.

[APPLY NOW](#)