

## CRIMINAL JUSTICE CORRECTIONAL OFFICER

Associates of Applied Science

### About the Criminal Justice Correctional Officer Program

Prepare for a career in corrections. The program includes instruction in professional communications, corrections security, and emergency procedures. The program also provides a foundation to prepare the student for future promotion. Students will complete the 200-hour Basic Jail Officer Academy in their first year of the program.

This program is the suggested Criminal Justice track for students planning on transferring to a four-year university prior to entering the workforce or seeking a career in criminal justice that does not require certification as a law enforcement officer.

### PROGRAM OUTLINE

SEMESTER: 1		
Course #	Course Title	Credits
1050410400	<b>Criminal Justice Program Orientation</b> Covers the following topics: program overview, related careers, college services and support services available, library resources, introduction to academic research techniques, and introduction to Blackboard. The course will help students increase critical and creative thinking skills and better prepare them for program and overall college success.	1.00
1050414000	<b>Computer Utilization for Criminal Justice</b> Introduces the learner to the use of computer and internet technologies available to the criminal justice practitioner. Students will learn the fundamentals of computer usage, internet research methods and resources, fundamental investigative techniques of cyber-crimes, and the specialized use of criminal justice software for crime scene reconstruction and suspect facial reconstruction.	3.00
1050490700	<b>Community Policing Strategies</b> Deals with the sociological aspects of police-community interactions. The dynamics of a diverse society are explored in order to develop the necessary knowledge, skills, and attitudes that reflect understanding of the diversity within communities.	3.00
1080119500	<b>Written Communication</b> Develops writing skills which include prewriting, drafting, revising, and editing. A variety of writing assignments is designed to help the learner analyze audience and purpose, research and organize ideas, and format and design documents based on subject matter and content. Also develops critical reading and thinking skills through the analysis of a variety of written documents.	3.00
1080119600	<b>Oral Interpersonal Communication</b> Focuses upon developing speaking, verbal and nonverbal communications, and listening skills through individual presentations, groups activities, and other projects.	3.00
1080919900	<b>Psychology of Human Relations</b> Focuses on improving personal and job-related relationships through understanding and applying sound psychological principles. Topics include self-concept, motivation, emotions, stress management, conflict resolution, and human relation processes.	3.00
SEMESTER: 2		
Course #	Course Title	Credits

Course #	Course Title	Credits
1050410000	<p>Introduction to Corrections</p> <p>This class will provide a foundation to students that will enter the corrections profession. The course will cover Ethics and Ethical Decision Making, Professional Communication Skills, Report Preparation, and Correctional Law. The course is aligned with the State of Wisconsin DOJ Jail Academy requirements.</p>	3.00
1050492000	<p>Corrections Security Procedures</p> <p>Learners will demonstrate the steps involved in receiving and releasing inmates, maintaining security, and practicing the basic principles of supervision and behavior control. Topics include: admission, release, and search procedures; use of jail locking and surveillance equipment; principles of supervision; and inmate health management procedures. All procedures are consistent with the DOJ Jail Certifiability Standards. Covers DOJ topics introduction to POSC, admit and release inmates, inmate supervision and behavior control, supervision of special inmates/crisis intervention, maintenance of jail security, supervision of juveniles, and personal stress management.</p>	3.00
1050492100	<p>Corrections Emergency Procedures</p> <p>Learners will demonstrate the Principles of Subject Control (POSC) in a correctional environment with an emphasis on team tactics, and will develop the skills needed for mitigation of hostage-type situations. Learners will apply current fire science concepts to jail fire-prevention and response, including search and rescue, fire suppression, and use of safety equipment. This course will include DOJ topics POSC, jail hostage response, jail health care, jail fire safety, and CPR.</p>	3.00
1080410700	<p>College Mathematics</p> <p>Designed to review and develop fundamental concepts of mathematics pertinent to the areas of arithmetic and algebra, geometry and trigonometry, probability and statistics. Special emphasis is placed on problem solving, critical thinking and logical reasoning, making connections, and using calculators. Topics include performing arithmetic operations and simplifying algebraic expressions, solving linear equations and inequalities in one variable, solving proportions and incorporating percent applications, manipulating formulas, solving and graphing systems of linear equations and inequalities in two variables, finding areas and volumes of geometric figures, applying similar and congruent triangles, converting measurement within and between U.S. and metric systems, applying the Pythagorean Theorem, solving right and oblique triangles, calculating probabilities, organizing data and interpreting charts, calculating central and spread measures, and summarizing and analyzing data. Recommended: pre-algebra or appropriate placement scores. Accuplacer Algebra score <math>\geq 35</math> or ACT Math score <math>\geq 18</math></p>	3.00
1080916600	<p>Intro to Ethics Theory and Application</p> <p>Provides a basic understanding of the theoretical foundations of ethical thought. Diverse ethical perspectives will be used to analyze and compare relevant issues. Students will critically evaluate individual, social and/or professional standards of behavior, and apply a systematic decision-making process to these situations.</p>	3.00
1080917200	<p>Introduction to Diversity Studies</p> <p>Introduces learners to the study of diversity from a local to a global environment using a holistic, interdisciplinary approach. Encourages self-exploration and prepares the learner to work in a diverse environment. In addition to an analysis of majority/minority relations in a multicultural context, the primary topics of race, ethnicity, age, gender, class, sexual orientation, disability, and religion are explored.</p>	3.00

**SEMESTER: 3**

Course #	Course Title	Credits
1050413300	<p>Delinquency and Deviant Behavior</p> <p>Discusses current trends in juvenile misconduct and the relationship between society and the criminal justice system.</p>	3.00
1050414500	<p>Rules of Evidence</p> <p>Describes the different types and degrees of evidence and stresses the importance of how evidence is developed.</p>	2.00

Course #	Course Title	Credits
1050470000	<p>Introduction to Criminal Justice</p> <p>In this course, students will focus on the following Phase I key topics as addressed in the WI Department of Justice Academy 720 curriculum framework. Topics include: Academy Orientation, Fundamentals of Criminal Justice, Ethics, Cultural Competency, Agency Policy, and Professional Communication. Student learning will occur through lecture, on-campus lab activities, and the Department of Justice 720 Academy Integration Exercises. Corequisite(s): 10-504-701-00 Basic Patrol Response,10-504-902-00 Criminal Law.</p>	3.00
1050470100	<p>Basic Patrol Response</p> <p>Through classroom lecture, on-campus lab and WI Department of Justice integration activities students will learn and apply skills addressed in the following Department of Justice 720 Academy Phase I topics: Critical Thinking and Decision-Making, Basic Response (RESPOND), Radio Procedures, TraCS, Traffic Law Enforcement, and First Aid/CPR/AED. Corequisite(s): 10-504-700-00 Introduction to Criminal Justice,10-504-703-00 Basic Investigations.</p>	3.00
1050470300	<p>Basic Investigations</p> <p>In this course, students will learn and apply the skills from the Phase I topics outlined in the WI Department of Justice 720 Academy. Topics include: Constitutional Law, Crimes, Juvenile Law, Interviews, Report Writing, and Evidence. Student learning will occur through lecture, on-campus lab activities, and the Department of Justice 720 Academy Integration Exercises. Corequisite(s): 10-504-701-00 Basic Patrol Response.</p>	3.00
1050490200	<p>Criminal Law</p> <p>Deals specifically with substantive criminal law which includes an understanding of acts or omissions, the mental state, and other essential elements, all of which combine to constitute a crime. Corequisite(s): 10-504-700-00 Introduction to Criminal Justice.</p>	3.00
<b>SEMESTER: 4</b>		
Course #	Course Title	Credits
1010311500	<p>MS Word Beginning</p> <p>Provides practice in using basic word processing functions and features of MS Word.</p>	1.00
1010312600	<p>MS Excel Beginning</p> <p>Develops skills in using basic spreadsheet functions of MS Excel for business users.</p>	1.00
1019613000	<p>Leadership I</p> <p>Leadership I introduces students to the difference between managers and leaders and discusses leadership best practices. Students will conduct a self-assessment of their leadership style so they may leverage strengths and put together a plan to address opportunities. Students discover the basic tenets of an effective workplace and a leader's role in implementing them.</p>	3.00
1050412900	<p>Interviewing Techniques</p> <p>Describes the purposes and mechanics of conducting proper interviews and interrogations, as well as securing and recording confessions. Special emphasis is given to psychological and legal aspects of various interviewing techniques. 1050414500 Rules of Evidence (C or better)</p>	3.00
1050470700	<p>Intermediate Investigations</p> <p>In this course, students will learn and apply the skills from the Phase II topics outlined in the WI Department of Justice 720 Academy. Topics include: Constitutional Law II, Crimes II, Domesticity, and Report Writing. Student learning will occur through lecture and the Department of Justice 720 Academy Integration Exercises. Prerequisite(s): 1050470300 Basic Investigations (C or better). Corequisite(s): 10-504-710-00 Advanced Investigations.</p>	3.00

---

Course #	Course Title	Credits
1050471000	<b>Advanced Investigations</b> In this course, students will learn and apply the skills from the Phase III topics outlined in the WI Department of Justice 720 Academy. Topics include: Ethics II: Moral Reasoning and Professional Responsibility, Cultural Competence II: Fair and Impartial Policing, Victims, Sexual Assault, Child Maltreatment, Interrogations, Testifying in Court, and Criminese. Student learning will occur through lecture, on-campus lab activities, and the Department of Justice 720 Academy Integration Exercises. Corequisite(s): 10-504-707-00 Intermediate Investigations.	3.00

---

**Total Credits: 65.00**

Talk with an Academic Advisor about the program outline. Together, you will determine if credits you've already earned satisfy any requirements, discuss possible alternative courses, and choose the best classes if you're thinking of transferring.

# AT A GLANCE

## Flexible Options



ON CAMPUS

## Term Start Dates

**Fall 2019:** September 4

**Spring 2020:** January 8

**Summer 2020:** May 8

## Approximate Cost

**\$8,723\***

Financial Aid Eligible

\*Based on 10-level courses - materials, books, and fees may be additional

## What You'll Learn

TBD

## Your Potential Careers

Correctional Officer

## Median Annual Salary

\$49,026

\$42,245

\$42,827

Local

State

National

EMSI 2018.3

## Get Started

Your application can be submitted online, it takes just a few minutes to complete.

**APPLY NOW**