

WHAT QUESTIONS SHOULD YOU ASK IN AN INTERVIEW ????????

Always be ready to ask the interviewer questions during the interview. Interviews work two ways. The employer wants to learn as much as they can about you, but you also want to know as much as possible about the position you are interviewing for. Take a list of pertinent questions to every interview so you are prepared. Just make sure you don't ask a question that has already been answered during the interview.

1. Who would I be reporting to?
2. May I see the area where I would be working?
3. Will I work alone or with someone else?
4. Could you describe the duties of this position on a typical day?
5. Is this a new position?
6. Do you provide training?
7. Would travel be required?
8. How is an employee evaluated?
9. Would you like any other information about my qualifications for this position?
10. If offered this position, what would the start date be?
11. Do you know when the hiring decision will be made?
12. What type of training is provided or available?
13. What future challenges face this company/organization?
14. Why do you enjoy working here?
15. What are the work hours for this position?
16. Is there a set job performance evaluation system?
17. Are there opportunities to move up in this company/organization?
18. What makes you different from other companies/organizations?

These are suggestions. Develop your own list of questions to take to the interview that are relevant to the position you are applying for.

* Avoid asking salary or benefit questions.