

REGISTRATION INFORMATION

Register Today

MAIL-IN

Complete the registration form on the following pages and mail with payment to:

Nicolet College
ATTN: CE Registration
PO Box 518
Rhineland, WI 54501-0518

PHONE-IN

715.365.4544
800.544.3039 ext 4544
TTY: 800.947.3529 or 711

WALK-IN

Welcome Center	
Red Oak Center, Second Floor	Nicolet - Lakeland Center
Nicolet - Rhineland	9569 Hwy 70 W
5364 College Drive	Minocqua

- We must receive your registration form and payment at least five business days before the first day of the class.
- You will receive a confirmation of your registration, including any notes about your class, in the mail after your registration is processed.
- Senior citizen fees (for students age 62 and over) are listed in parenthesis below the standard fee for each class.
- Contact the Continuing Education Registration Office at 715.365.4544, or 800.544.3039 ext 4544, if you want to drop a class. To receive a refund, you must withdraw prior to the start date of the class.
- If a class is cancelled due to insufficient enrollment, you will be notified and your money will be fully refunded.
- Students will be notified if class sessions need to be cancelled due to unforeseen circumstances, such as severe weather. Refunds will not be issued unless 25% or more of the course is cancelled. Attempts to schedule makeup dates will be made.
- Students who have unpaid financial obligations to the college may be ineligible to register for Continuing Education classes and will not receive certificates of course completion until financial obligations have been satisfied. Please contact the Nicolet Business Office at 715.365.4458 for more information.
- Out-of-state students (except for residents of Minnesota and Michigan where reciprocity agreements apply) may be charged nonresident tuition as required by the Wisconsin Technical College System. Nonresident tuition does not apply to personal interest or hobby courses.
- **Cancellation and Refund Policy for Outdoor Adventure Classes**
If you are unable to attend a confirmed class, for any reason, please notify us at 715.365.4544 or 800.544.3039 ext 4544 as soon as possible. Cancellations made less than ten days prior to departure or no-shows will not receive a refund. This policy is effective for all trips unless otherwise noted.

For your convenience we accept:



715.365.4544 or 800.544.3039 ext 4544



NICOLET COLLEGE

Continuing Education Registration Form

First Name _____ MI _____ Last Name _____ Social Security # or Nicolet Student ID # _____
 Home Mailing Address _____ City _____ State _____ Zip _____
 Phone: Home _____ Cell Work _____ Municipality of Residence _____ Date of Birth _____
 Gender: Male Female Email Address: _____ High school district in which you currently reside: _____

THE FOLLOWING INFORMATION IS FOR STATE REPORTING PURPOSES. INFORMATION PROVIDED WILL NOT INFLUENCE COURSE ADMISSION.

Ethnicity: Are you Hispanic or Latino (regardless of race)? Yes No **Highest Educational Grade Completed:** _____

- Race:** (Check all that apply)
- American Indian or Alaska Native
 - Asian
 - Black or African American
 - Native Hawaiian or other Pacific Islander
 - White
- Highest Credential Earned:**
- No Credential
 - Some College
 - Associate Degree
 - Baccalaureate
 - GED
 - Short-Term Diploma
 - Associate Degree + Additional Credential
 - More than Baccalaureate
 - HSED
 - 1-Year Diploma
 - HS Diploma
 - 2-Year Diploma

Class Title	Section Number	Dates	Location	Fee/Sr. Fee
FEES ARE DUE WITH REGISTRATION				TOTAL FEES:

PAYMENT METHOD: Check/Money Order (Payable to Nicolet College)

Master Card Visa Discover

Card Account Number: _____

Expiration Date: ____/____/____

Verification Code: ____ (from signature line on back of credit card)

Cardholder Signature: _____

For More Information: Call 715.365.4544 or 800.544.3039 ext 4544 **Mail to:** Nicolet College Attn: CE Registration PO Box 518 Rhinelander, WI 54501

Social Security number is required if claiming a deduction for tax purposes (does not apply to Community Education classes).