REGISTRATION INFORMATION

Register Today

MAIL-IN
Complete the registration form on the following pages and mail with payment to:
Nicolet College
ATTN: CE Registration
PO Box 518
Rhineland, WI 54501-0518

PHONE-IN
715.365.4544
800.544.3039 ext 4544
TTY: 800.947.3529 or 711

WALK-IN
Welcome Center
Red Oak Center, Second Floor
Nicolet - Lakeland Center
Nicolet - Rhinelander
9569 Hwy 70 W
5364 College Drive
Minocqua

- We must receive your registration form and payment at least five business
days before the first day of the class.
- You will receive a confirmation of your registration, including any notes about
your class, in the mail after your registration is processed.
- Senior citizen fees (for students age 62 and over) are listed in parenthesis
below the standard fee for each class.
- Contact the Continuing Education Registration Office at 715.365.4544,
or 800.544.3039 ext 4544, if you want to drop a class. To receive a refund,
you must withdraw prior to the start date of the class.
- If a class is cancelled due to insufficient enrollment, you will be notified and
your money will be fully refunded.
- Students will be notified if class sessions need to be cancelled due to unforeseen
circumstances, such as severe weather. Refunds will not be issued unless 25% or
more of the course is cancelled. Attempts to schedule makeup dates will be made.
- Students who have unpaid financial obligations to the college may be ineligible
to register for Continuing Education classes and will not receive certificates of
course completion until financial obligations have been satisfied. Please contact
the Nicolet Business Office at 715.365.4458 for more information.
- Out-of-state students (except for residents of Minnesota and Michigan where
reciprocity agreements apply) may be charged nonresident tuition as required by
the Wisconsin Technical College System. Nonresident tuition does not apply to
personal interest or hobby courses.
- Cancellation and Refund Policy for Outdoor Adventure Classes
If you are unable to attend a confirmed class, for any reason, please notify us at
715.365.4544 or 800.544.3039 ext 4544 as soon as possible. Cancellations made
less than ten days prior to departure or no-shows will not receive a refund. This
policy is effective for all trips unless otherwise noted.

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For your convenience we accept:

VISA
MasterCard
DISCOVER

715.365.4544 or 800.544.3039 ext 4544
# Continuing Education Registration Form

First Name: ___________________________  MI: ___________________________  Last Name: ___________________________

Social Security # or Nicolet Student ID #: ___________________________

Home Mailing Address: ____________________________________________

City: ___________________________  Municipality of Residence: ___________________________

County of Residence: ___________________________  State: ___________________________

Zip: ___________________________

Phone: [ ] Home  [ ] Cell  [ ] Work

Gender: [ ] Male  [ ] Female

Date of Birth: ___________________________

Email Address: ___________________________

High school district in which you currently reside: ___________________________

Ethnicity: Are you Hispanic or Latino (regardless of race)?

[ ] Yes  [ ] No

Race: (Check all that apply)

[ ] American Indian or Alaska Native
[ ] Asian
[ ] Black or African American
[ ] Native Hawaiian or other Pacific Islander
[ ] White

Highest Educational Grade Completed: ___________________________________________

Highest Credential Earned: ___________________________________________

PAYMENT METHOD: Check/Money Order (Payable to Nicolet College)

[ ] Master Card  [ ] Visa  [ ] Discover

Card Account Number: __ __ __ __ - __ __ __ __ - __ __ __ __ - __ __ __ __

Expiration Date: __ __/__  __

Verification Code: __ __ __

(From signature line on back of credit card)

Cardholder Signature: ___________________________

FEES ARE DUE WITH REGISTRATION

TOTAL FEES: ___________________________

For More Information: Call 715.365.4544 or 800.544.3039 ext 4544

Mail to: Nicolet College Attn: CE Registration PO Box 518 Rhinelander, WI 54501

Social Security number is required if claiming a deduction for tax purposes (does not apply to Community Education classes).