

NICOLET AREA TECHNICAL COLLEGE DISTRICT BOARD
Minutes of the Regular Meeting
Tuesday, November 16th, 2010

CALL TO ORDER

Chairman Martini called the meeting to order at 5:00 PM in the University Transfer Center Fireside Room on the Lake Julia Campus of Nicolet College in Rhinelander, Wisconsin.

ROLL CALL

Board members present: Gene Carlson, Amy Jacobs, Bob Martini, Richard Peters, Betsy Reach, Thomas Umlauf, Ron Zimmerman and Student Board of Trustees Representative Vicky Hunter.

Board members absent: Jeannine Bruguier, Marcie Metropulos

Staff present: Elizabeth Burmaster, Anne Bonack, Dan Groleau, Sandy Kinney, Chuck Komp, Susan Kordula, Lynn Larsen, Roxanne Lutgen, Todd Mountjoy, Bill Nagle, Janet Neurauter, Rose Prunty, Ron Skallerud and Kenneth Urban

Guests present: Jackie Corvino, Terry Jenson, Kyle Rogers Northwoods River News and Melody Smith

Notice of the meeting was posted and provided to the media.

APPROVAL OF AGENDA

JACOBS MADE A MOTION, SECONDED BY UMLAUF, TO APPROVE THE AGENDA. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS

1. **Public Input**
None.

CONSENT AGENDA

2. **Action on Minutes of the Regular Meeting – 10/19/10**
3. **Ratification of Business, Industry, and Government Contracts Contracts #2011-0065 through #2011-0067**
4. **Ratification of High School Equivalency Diploma Contracts**
5. **Status of College Accounts, Recap of Expenses, Operational Cost, Action on Bills Payable**

PETERS MADE A MOTION, SECONDED BY REACH, THAT THE NICOLET COLLEGE BOARD APPROVE THE CONSENT AGENDA, ITEMS 2, 3, 4 AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

6. Introduction of Todd Mountjoy – Director of Library Services

President Burmaster introduced and welcomed Todd Mountjoy, the new Director of Library Services. Todd M. started on November 1st, 2010 and is glad to be back in the Rhinelander area.

7. PCC Student Representative Melody Smith – SGA Update

President Burmaster introduced Melody Smith, the Student Government Representative for the Presidents Collaborative Council. President Burmaster stated that we learn the most from our students. Melody S. reported on current activities that are taking place at Nicolet. She also mentioned that 11 students attended the “Thriving Chaos” Leadership Conference in Appleton. Special Olympics is looking for volunteers for area events and an anonymous donation of 75 new children’s coats and snowsuits were given to the College for the children of the students. Distribution of these items will be held on November 22nd at the College.

8. A Day for Nicolet

Janet Neurauter, Foundation Coordinator reported on “A Day for Nicolet” which raised \$127,269.00 as of today (11/16) by 42 volunteers who went out to ask area businesses for contributions for scholarships. The program has raised just over \$1,000,000 since its inception 10 years ago. Janet N. commented on how grateful the students are to receive money donated by people they don’t even know. Janet N. introduced previous scholarship winner Jackie Corvino. Jackie C. spoke on what a huge impact receiving the scholarships and attending Nicolet has had on her life. President Burmaster commented that the students are such a great inspiration to all of us and we are really grateful to have them here at Nicolet.

9. Update on Performance Appraisals

President Burmaster explained that the Performance Appraisals are built around the five criteria of the Nicolet 2020 Strategic Vision. The appraisals are between the employee and their supervisor and they have all been completed. The overall form worked well and the process was communicated and understood by all. Several staff had commented that the performance appraisal process was long overdue.

10. Transcribed Credit Update

Susan Kordula, Director of Admissions reported that last year we piloted Transcribed Credit. A total of 145 students completed the pilot program last year and this year we are up over 150 students. In the program, the high school students receive high school and college credit for introductory occupational classes taken at Nicolet. No money changes hands; it is a “win-win” situation for everyone. The Board asked if there was anything they could do to help. It was

stated that the businesses and parents have a great influence over the students. The businesses need to let the students know what kind of skills and abilities are needed. Parents have more influence than they think and need to show continued support for the students. The Board thanked Susan K. for the tremendous amount of work and leadership she has provided for this project.

P-12 School District Visioning Sessions

Chuck Komp, Manager of Educational Delivery, stated that in the early 1990's Nicolet was a tremendous leader in the Northwoods for distance learning education. It is now time for Nicolet to step up to the plate and again be the leader. Time and learners have changed since NDEN started in the 1990's and technology now offers more choices. A needs assessment survey will be conducted.

11. Other Informational Items of the President/Board Members

- Vice President Lutgen presented the list of vendors with whom the college has had more than \$25,000 in transactions this past fiscal year. Vice President Lutgen provided an explanation of the goods/services provided.
- Chief Information Officer Bill Nagle provided an update on the Information Technology projects that were identified as priorities last year. All projects are progressing and the IT team collaboration is much more efficient.
- The Grow North Manufacturers Fall Dinner meeting held at Nicolet on November 8, 2010 was successful.
- There will be no meeting in December, 2010.

STATEMENT OF UNDERSTANDING

There was no Statement of Understanding.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

REACH MADE A MOTION, SECONDED BY JACOBS, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Elizabeth Reach, Secretary

Recorded: Anne Bonack