CALL TO ORDER
Chairperson Zimmerman called the meeting to order at 5:00 p.m. in the University Transfer Center Fireside Room on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeaninne Bruguier, Bob Egan, Dave Hintz, Amy Jacobs, Marcie Metropulos, Kim Odekirk, Deanna Pierpont, Thom Umlauf, Ron Zimmerman and Student Representative Tony Bellman.

Board members absent: None

Also present: President Burmaster, Leah Ashe, Dan Groleau, Sandy Kinney, Chuck Komp, Chuck Kopp, Tabitha Kovac, Warren Krause, Lenore Mangles, Brigitte Parsons, Rose Prunty, Terry Rutlin, Suzanne Sandmann, Ronald Skallerud, Kenneth Urban, John Van De Loo and Pete Vanney.

Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA
EGAN MADE A MOTION, SECONDED BY HINTZ, TO APPROVE THE AGENDA AS DISTRIBUTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input.
   None

CONSENT AGENDA

JACOBS MADE A MOTION, SECONDED BY PIERPONT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3 AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
REGULAR AGENDA

5. **Introduction of Tony Bellman.** President Burmaster introduced new Student Representative on the Board of Trustees, Tony Bellman. Bellman stated he will be graduating from Nicolet in Fall 2013 with an Associate degree as a Computer Support Specialist. Bellman will then work toward his online Bachelor’s degree specializing in Science Information and Communication Technologies through UW Stout. Bellman’s goal is to teach one day, be a role model, and to help mold young students.

6. **Modification of the 2011 – 2012 Budget.** Director Van De Loo referred Board Members to the Summary of the Auditor’s Results, the audit report for fiscal year 2011-2012. Van De Loo stated the modification of the budget is a routine annual item adjusting budgeted revenues and expenditures to reflect actual. Questions from the Board were addressed by Director Van De Loo.

   JACOBS MADE A MOTION, SECONDED BY PIERPONT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2011-2012 BUDGET TO REFLECT A CHANGE FROM REVENUES AND EXPENDITURES BUDGETED TO ACTUAL REVENUES AND EXPENDITURES EXPERIENCED IN ACCORDANCE WITH THE WISCONSIN STATE REQUIREMENTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. **Resolution Authorizing the Redemption of the District’s General Obligation Promissory Notes, Series 2006B, Dated October 30, 2006.** Director Van De Loo explained the Board has determined it necessary and desirable to apply funds on hand to call the 2014 and 2015 maturities of the 2006B Notes for redemption on April 1, 2013. Questions from the Board were addressed by Van De Loo.


8. **Welding Program Overview.** Dean Parsons and Welding Instructors Kopp and Krause provided an overview of the Welding Program noting the increase in local job placement. Nicolet is meeting this demand with program modifications which include upgraded welding equipment and program modifications. Questions from the Board were addressed by Dean Parsons and Instructors Kopp and Krause.

9. **Action on Proposed Remodeling of the Existing Birchwood Center Welding Lab.** Director Vanney explained there is a demonstrated need for the expansion of the current welding lab. The addition of six new stations will fit into the current lab but will require additional electrical, gas, and ventilation work; the welding booths
for the new stations will be fabricated by students. Questions from the Board were addressed by Director Vanney and Dean Parsons.

Jacobs made a motion, seconded by Pierpont that the Nicolet College Board of Trustees approve the project to remodel the existing Birchwoods Center Welding Lab at the Rhinelander campus, to increase the welding station capacity from 17 to 23 welding stations, at a cost not to exceed $70,000. Motion carried unanimously on a voice vote.

Jacobs made a motion, seconded by Pierpont that the Nicolet College Board of Trustees request Wisconsin Technical College System State Board approval for the project to remodel the existing Birchwoods Center Welding Lab at the Rhinelander campus, to increase the welding station capacity from 17 to 23 welding stations, at a cost not to exceed $70,000. Motion carried unanimously on a voice vote.

10. **Cosmetology Program Overview.** Cosmetology Instructor Sandmann provided an overview of the Cosmetology Program. Sandmann explained recent changes to the law requiring a separate license for Cosmetology and one for Barbering, and stated the recent up-to-date remodeling of the lab and program curriculum has contributed to the increase in program enrollment. December Cosmetology graduates Leah Ashe and Tabitha Kovac both commented on their experiences at Nicolet and their success securing jobs directly after graduation. Questions from the Board were addressed by Sandmann, Ashe and Kovac.

11. **Other Informational Items of the President and Board Members.**

Contracts at Less Than Full Cost Recovery – Executive Dean Skallerud stated there are no contracts to report.

**STATEMENT OF UNDERSTANDING**

Chairperson Zimmerman suggested meeting at the Lakeland Campus or Lakeland Union High School for the February Board meeting. All Board members agreed.

**PUBLIC INPUT**

None

**ADJOURNMENT**

Pierpont made a motion, seconded by Hintz, to adjourn the meeting at 6:03 PM. Motion carried unanimously on a voice vote.