CALL TO ORDER
Chairperson Zimmerman called the meeting to order at 5:05 p.m. in the University Transfer Center Fireside Room on the Nicolet College Campus in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeaninne Bruguier, Bob Egan, Dave Hintz, Amy Jacobs, Marcie Metropulos, Deanna Pierpont, Thom Umlauf, Ron Zimmerman and Student Representative Tony Bellman.

Board members absent: Kim Odekirk


Recorder: Anne Bonack
Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA
HINTZ MADE A MOTION, SECONDED BY PIERPONT, TO CHANGE THE REGULAR AGENDA ORDER TO 7, 8, 6. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input.
   None

CONSENT AGENDA

PIERPONT MADE A MOTION, SECONDED BY BRUGUIER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3, 4 AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA
7. Medical Assistant Program Overview. Dean of Health Occupations Mangles provided an overview of the Medical Assistant one year technical diploma program which trains students to work in out-patient settings. The students learn many different aspects of the health care field enabling them to secure possible jobs in clinics, in chiropractic, optometry and podiatry settings. For the second year in a row, the program has achieved a 100% passing rate on the national certification exam. Questions from the Board were addressed by Dean Mangles.
8. **Student Profile** – Medical Assistant student Kelli Kilbury stated she went into the Medical Assistant Program after working as a Certified Nursing Assistant (CNA) for 19 years. Kilbury credits the instructors and tutors for her high success in the program. Questions from the Board were addressed by Dean Mangles and Kilbury.

9. **Governor’s State Budget Proposal Update** – President Burmaster provided an overview of Governor Walker’s recent proposed 2013-2015 biennial budget. General state aid will phase in a performance based system and 17 existing categorical aids will be consolidated. The proposal includes the potential for technical colleges to go to referendum for operational funding. Questions from the Board were addressed by President Burmaster, Vice President Lutgen and Director of Accounting and Business Services Van De Loo.

10. **Other Informational Items of the President and Board Members** –
- Contracts at Less than Full Cost Recovery – Executive Dean Skallerud stated for the third straight quarter there are no contracts at less than full cost recovery to report.
- Graduation Dates – Board members Egan, Jacobs, Pierpont and Zimmerman reported they will attend all three graduation events. Saturday, May 18th at 1:00 pm and 3:30 pm, and Sunday, May 19th at 11:00 am.

**STATEMENT OF UNDERSTANDING**

**PUBLIC INPUT**

None

**CLOSED SESSION**

11. **Closed Session**

PIERPONT MADE A MOTION, SECONDED BY JACOBS, THAT IN ACCORDANCE WITH WISCONSIN STATUTE 19.85 (1) (c) AND (e) THE BOARD WILL MEET IN CLOSED SESSION TO SELECT RECIPIENTS OF THE BOARD AWARDS, TO DISCUSS PLANNING FOR NEGOTIATIONS OF UNION CONTRACTS, AND TO CONDUCT PRESIDENT BURMASTER'S PERFORMANCE APPRAISAL. ROLL CALL VOTE: BRUGUIER – AYE, EGAN – AYE, HINTZ – AYE, JACOBS – AYE, METROPULOS – AYE, PIERPONT – AYE, UMLAUFS – AYE, ZIMMERMAN – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

**OPEN SESSION**

12. **Open Session**


13. **Report of Closed Session**

The Board of Trustees discussed upcoming negotiations with the three Nicolet unions. The Board of Trustees has selected Kevin Brown, Susan Diehl, Sondra Llanos, Greg Miljevich, Tom Raykovich, Teresa Rose and Pete Vanney to receive the Outstanding Service Awards. President Burmaster’s appraisal was conducted.
ADJOURNMENT

JACOBS MADE A MOTION, SECONDED BY BRUGUIER, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.