CALL TO ORDER
Chairman Zimmerman called the meeting to order at 5:00 PM in the University Transfer Center Fireside Room on the campus of Nicolet College in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeaninne Bruguier, Dave Hintz, Amy Jacobs, Marcie Metropulos (arrived at agenda item #8), Richard Peters, Elizabeth Spencer, Thom Umlauf, Ron Zimmerman and Student Representative Elizabeth Goldsworthy.

Board member(s) absent: Deanna Pierpont

Also present: Nicolet College President Burmaster, Mary Dettmering, Dan Groleau, Steve Laskowski, Roxanne Lutgen, Rose Prunty, Kyle Rogers - Northwoods River News, Ron Skallerud, Kenneth Urban, John Van De Loo and Laura Wind-Norton.

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA

HINTZ MADE A MOTION, SECONDED BY PETERS, TO APPROVE THE AGENDA AS DISTRIBUTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ROUTINE ITEMS
1. There was no public input

CONSENT AGENDA
2. Action on Minutes of the Regular Meeting – 11/22/11
3. Approval of 2010-2011 Audited Financial Statements
5. Ratification of Business, Industry and Government Contracts

JACOBS MADE A MOTION, SECONDED BY PETERS, THAT THE NICOLET COLLEGE BOARD APPROVE THE CONSENT AGENDA, ITEMS 2, 3, 4 AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
REGULAR AGENDA

6. **Modification of 2010-2011 Budget.** President Burmaster referred Board Members to the Summary of Auditor’s Results, the audit report for fiscal year 2010-2011. President Burmaster stated the modification of the budget is a routine annual item adjusting budgeted revenues and expenditures to reflect actual.

   JACOBS MADE A MOTION, SECONDED BY SPENCER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2010-2011 BUDGET TO REFLECT A CHANGE FROM REVENUES AND EXPENDITURES BUDGETED TO ACTUAL REVENUES AND EXPENDITURES EXPERIENCED IN ACCORDANCE WITH THE WISCONSIN STATE REQUIREMENTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

7. **Resolution Authorizing the Issuance of Not to Exceed $1,500,000 General Obligation Promissory Notes, Series 2012A; and Setting the Sale Therefor.** President Burmaster explained this is the first step related to borrowing for a University Transfer Center remodeling project that was approved by the Board in November. Questions from Board Members were addressed by President Burmaster.

   PETERS MADE A MOTION, SECONDED BY JACOBS THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012A; AND SETTING THE SALE THEREFOR. (BUILDING REMODELING AND IMPROVEMENT). MOTION CARRIED ON A 6:1 VOICE VOTE, WITH HINTZ VOTING AGAINST THE MOTION.

8. **Campus Safety and Security.** Executive Dean Skallerud presented an overview of the Board Safety and Security Policy. The policy directs college administration to develop, implement and review safety and security functions. Skallerud also presented updated protocols to the Emergency Response Guide as requested previously by the Board.

   PETERS MADE A MOTION, SECONDED BY SPENCER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE “BOARD OF TRUSTEE SAFETY AND SECURITY POLICY” FOR THE REVISED BOARD OF TRUSTEE MANUAL. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. **Student Government.** Board of Trustees Student Representative and Vice President of the Student Government Association Elizabeth Goldsworthy, provided an overview of Student Government and Student Life activities and clubs. Goldsworthy noted participation levels among the students has increased.
10. Other Informational Items of the President/Board Members:
   • Contracts at less than full cost recovery – Executive Dean Skallerud reviewed S.38.14 (3) contracts delivered at less than full cost recovery. Questions from Board Members were addressed by Skallerud.
   • Metrics Used to Assess College Performance – Vice President Urban explained “metrics” used to measure and improve performance. Nicolet uses internal metrics to make operational decisions and external metrics as a means to benchmark or compare Nicolet to other organizations. Questions from Board Members were addressed by Urban.
   • Dental Programs Development Process – Vice President Urban updated the Board on the development process for the two dental programs approved by the Board in November. The dental scope was submitted to the Wisconsin Technical College System (WTCS) on December 9th, 2011 and will be going to the WTCS Board on January 24th, 2012. The final program proposal will go to the Nicolet College Board on March 27th followed by the WTCS Board on May 15th, 2012. Questions from Board Members were addressed by Urban.

STATEMENT OF UNDERSTANDING
   There was no statement of understanding.

PUBLIC INPUT
   There was no public input

ADJOURNMENT
   HINTZ MADE A MOTION, SECONDED BY SPENCER, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.