CALL TO ORDER
Chairman Zimmerman called the meeting to order at 5:02 PM in the University Transfer Center Fireside Room on the campus of Nicolet College in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeaninne Bruguier, Dave Hintz, Amy Jacobs, Marcie Metropulos, Richard Peters, Deanna Pierpont, Elizabeth Spencer, Thom Umlauf, Ron Zimmerman and Student Representative Elizabeth Goldsworthy.

Also present: Nicolet College President Burmaster, Bethyn Baldauf, Tony Bellman, Dan Groleau, Brittany Hazelquist, Bob Kanyusik, Jeff Keeble, Ocie Kilgus, Chuck Komp, Beth Kost, Roxanne Lutgen, Mark Nesemann - Northwoods River News, Brigitte Parsons, Rose Prunty, Kim Schmidt, Ron Skallerud, Kenneth Urban, John Van De Loo, Laura Wind-Norton, Brandon Wirth and Carol Wirth.

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

APPROVAL OF AGENDA
A request was made to move agenda item #8 -Tony Bellman, prior to agenda item #7.

       PETERS MADE A MOTION, SECONDED BY SPENCER, TO
       APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY
       ON A VOICE VOTE.

ROUTINE ITEMS
1. Public Input
Marcus Nesemann introduced himself as the newly appointed news correspondent to Nicolet College for the Northwoods River News.

CONSENT AGENDA
2. Action on Minutes of the Regular Meeting – 1/17/12
4. Ratification of Business, Industry and Government Contracts
JACOBS MADE A MOTION, SECONDED BY PIERPONT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE CONSENT AGENDA, ITEMS 2, 3 AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

5. Resolution Awarding the Sale of $1,500,000 General Obligation Promissory Notes, Series 2012A. President of Wisconsin Public Finance Professionals LLC, Carol Wirth presented the Board with the final interest rate of 1.77% and a reaffirmed “Aa1” bond rating by Moody’s.

JACOBS MADE A MOTION, SECONDED BY PETERS THAT THE NICOLET COLLEGE BOARD OF TRUSTEES AWARD THE SALE OF $1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012A. MOTION CARRIED ON AN 8:1 MAJORITY VOICE VOTE, WITH HINTZ OPPOSING.

6. Resolution Authorizing the Issuance of Not to Exceed $1,500,000 General Obligation Promissory Notes, Series 2012B; and Setting the Sale Therefor. Vice President Lutgen explained this is the first step related to borrowing for a University Transfer Center remodeling of the lower level and upgrade of the science laboratories project that was approved by the Board in November.

JACOBS MADE A MOTION, SECONDED BY BRUGUIER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012B; AND SETTING THE SALE THEREFOR. (REMODELING OF THE LOWER LEVEL AND UPGRADING OF THE SCIENCE LABORATORIES). MOTION CARRIED ON AN 8:1 MAJORITY VOICE VOTE, WITH HINTZ OPPOSING.

7. Board of Trustees Policy Manual. Board Secretary Jacobs presented a draft of the Board of Trustees Policy Manual. The draft will go to the Board for approval in March with the addition of a complete Policy Index.

8. Other Informational Items of the President/Board Members:
   • Student Profile – Tony Bellman reported on his progress as a returning adult Nicolet student. He intends on furthering his education for a Bachelor’s degree specializing in Internet Technology and Cyber Security.
   • District Boards Association Meeting Update – Board Secretary Jacobs reported the meeting was extremely valuable focusing on students, people centered communication, ACT 10, and retaining employees. The next meeting will be in Wausau on April 20 & 21. Board Members are encouraged to attend.
• London/Guatemala Trip – Faculty Members Bob Kanyusik and Ocie Kilgus, Trip Coordinator Bethyn Baldauf, and participants Brittany Hazelquist, Jeffrey Keeble, Kim Schmidt and Board Member Deanna Pierpont reported. For many of the participants, this was their first experience outside of the USA. The participants explained they came back with a new feeling of self confidence as well as a deep appreciation for different cultures.
• GIS/Land Surveying – Dean Parsons explained the reasoning for the transition from the Land Surveying Associate Degree to a new GIS (Geographic Information System) Associate Degree program that will start this fall. Questions from the Board were answered by Dean Parsons.
• 2012-2013 Budget Preparation Update – President Burmaster updated the Board on the budget process which began in December. In March, the Board of Trustees will need to convene in closed session to address base wage under our three collective bargaining agreements.

STATEMENT OF UNDERSTANDING
The Board Policy Manual will be presented to the Board for approval at the March meeting and will include a complete Policy Index.

PUBLIC INPUT
There was no public input.

ADJOURNMENT
PETERS MADE A MOTION, SECONDED BY SPENCER, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.