

**NICOLET AREA TECHNICAL COLLEGE DISTRICT BOARD**  
**Minutes of the Regular Meeting**  
**Monday, July 11, 2011**

**CALL TO ORDER**

Chairman Zimmerman called the meeting to order at 5:00 PM in the University Transfer Center Fireside Room on the campus of Nicolet College in Rhinelander, Wisconsin.

**ROLL CALL**

Board members present: Jeaninne Bruguier, Dave Hintz, Amy Jacobs, Marcie Metropulos, Richard Peters, Deanna Pierpont, Betsy Reach, Thom Umlauf and Ron Zimmerman.

Board member(s) absent: None

Also present: NATC President -Elizabeth Burmaster, Kris Cotharn, Tom Hanley, Sandy Kinney, Chuck Komp, Roxanne Lutgen, Kenneth Urban, John Van De Loo and Pete Vanney.

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

**OATH OF OFFICE**

Board Chair Zimmerman administered the oath of office to Dave Hintz, Amy Jacobs and Deanna Pierpont.

**APPROVAL OF AGENDA**

JACOBS MADE A MOTION, SECONDED BY PETERS, TO APPROVE THE AGENDA AS DISTRIBUTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**ELECTION OF BOARD OFFICERS FOR 2011-2012**

PETERS MADE A MOTION, SECONDED BY PIERPONT, TO NOMINATE THE FOLLOWING BOARD MEMBERS AS OFFICERS FOR 2011-2012: RON ZIMMERMAN FOR CHAIRPERSON, BETSY REACH FOR VICE-CHAIRPERSON, AMY JACOBS FOR SECRETARY AND THOM UMLAUF FOR TREASURER.

Other nominations were called for. No other nominations were made.

NOMINATIONS WERE CLOSED AND A UNANIMOUS BALLOT WAS CAST FOR THE FOLLOWING BOARD MEMBERS AS OFFICERS FOR 2011-2012: RON ZIMMERMAN FOR CHAIRPERSON, BETSY REACH

FOR VICE-CHAIRPERSON, AMY JACOBS FOR SECRETARY AND  
THOM UMLAUF FOR TREASURER.  
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

## **ROUTINE ITEMS**

1. **Public Input**  
None.

## **CONSENT AGENDA**

2. **Action on Minutes of the Budget Hearing – 6/14/11**
3. **Action on Minutes of the Regular Meeting – 6/14/11**
4. **Ratification of Business, Industry and Government Contracts**
5. **Recap of Expenses, Action on Bills Payable (because we are engaged in the closing out of the fiscal year they will not be presented).**

JACOBS MADE A MOTION, SECONDED BY PETERS, THAT THE  
NICOLET COLLEGE BOARD APPROVE THE CONSENT AGENDA,  
ITEMS 2, 3 AND 4. MOTION CARRIED UNANIMOUSLY ON A VOICE  
VOTE.

## **REGULAR AGENDA**

6. **Facilities Update**  
President Burmaster noted the focus is on the University Transfer Center (UTC), which was first constructed in 1969-1970 and the Learning Resources Center (LRC), which was constructed in 1970-1971. Burmaster stated Nicolet is looking at fiscally responsible ways to have safe and effective buildings. Tom Hanley, President/Architect of SDS Architects, and Kris Cotharn, Senior Engineer of KJWW Engineering, presented an overview of Nicolet facilities and major projects along with information to aid long range planning. Roxanne Lutgen, Vice President of Finance and College Operations, and Pete Vanney, Director of Facilities, led a tour of the UTC mechanical areas, science labs and mezzanine level faculty office space.
7. **District Boards Association Committee Appointments**  
District Boards Association committee appointments for 2011-2012 will be as follows:  
Board of Director Member – Amy Jacobs  
Legislative Committee – Amy Jacobs, Dick Peters  
Human Resources Committee – Jeaninne Bruguier, Ron Zimmerman  
Program Committee – Jeaninne Bruguier, Amy Jacobs  
Marketing/Public Relations & Awards Committee – Marcie Metropulos, Deanna Pierpont  
Interdistrict/Interagency Cooperation Committee – Dave Hintz, Betsy Reach  
Bylaws, Policies & Procedures Committee – Marcie Metropulos

**8. Other Informational Items of the President and Board Members**

- President Burmaster reviewed the Nicolet Strategic Vision 2020, Nicolet Core Abilities and the Nicolet Organizational Structure. In preparation for reaccreditation with the Higher Learning Commission (HLC), Nicolet will continue to align our vision statement and goals with that of the HLC.
- Chuck Komp, Dean of Business and Institutional Effectiveness provided an overview of the Learning Management System (Blackboard™) Pilot for PK-12 School Districts. The pilot will introduce web-enhanced and online instruction to PK-12 districts through a cooperative effort providing an opportunity for collaboration.

**STATEMENT OF UNDERSTANDING**

Staff of Nicolet College will provide a cost analysis for facilities long range planning.

**PUBLIC INPUT**

None.

**ADJOURNMENT**

REACH MADE A MOTION, SECONDED BY HINTZ, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.