CALL TO ORDER
Chairman Martini called the meeting to order at 5:02 PM in the University Transfer Center Fireside Room on the Lake Julia Campus of Nicolet College in Rhinelander, Wisconsin.

ROLL CALL
Board members present: Jeannine Bruguier, Gene Carlson, Amy Jacobs, Bob Martini, Marcie Metropulos, Richard Peters, Betsy Reach, Thomas Umlauf, Ron Zimmerman and Student Board of Trustees Representative Vicky Hunter.

Board members absent: None

Also present: Elizabeth Burmaster, Anne Bonack, Dan Groleau, Kyle Gruening, Sandy Kinney, Chuck Komp, Lynn Larsen, Roxanne Lutgen, Ron Skallerud, Kenneth Urban, John Van De Loo, Pete Vanney and Kyle Rogers - Northwoods River News

Notice of the meeting was posted and provided to the media.

APPROVAL OF AGENDA
JACOBS MADE A MOTION, SECONDED BY PETERS, TO APPROVE THE AGENDA WITH THE FOLLOWING CORRECTION TO THE REGULAR AGENDA:


ROUTINE ITEMS
1. Public Input
   None.

CONSENT AGENDA
2. Action on Minutes of the Regular Meeting –1/18/11
3. Ratification of High School Equivalency Diploma Contracts
5. Ratification of Business, Industry, and Government Contracts

JACOBS MADE A MOTION, SECONDED BY PETERS, THAT THE NICOLET COLLEGE BOARD APPROVE THE CONSENT AGENDA, ITEMS 2, 3, 4, and 5.

MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.
REGULAR AGENDA

6. **Introduction of Pete Vanney, Director of Facilities.**
   President Burmaster and Vice President Lutgen introduced Pete Vanney who joined Nicolet College as the new Director of Facilities. Vanney comes to Nicolet from the Appleton Area School District where he has worked in the Facilities and Operations Department for 12 years. Vanney has a Bachelor of Science in Civil Engineering from Michigan Technological University and an Associate of Applied Science in Land Surveying from Nicolet Area Technical College. He is also certified by the state of Wisconsin as a Professional Engineer, Facilities Manager, Asbestos Supervisor, and Lead Safe Renovator. Pete is originally from the Rhinelander area.

*7. **Resolution Authorizing the Issuance of Not to Exceed $1,500,000 General Obligation Promissory Notes: and Setting the Sale Therefor (Building Remodeling and Improvement).**
   President Burmaster explained the Northwoods Center remodeling project scheduled for this summer. The board approved the resolution authorizing borrowing for this remodeling project.

   JACOBS MADE A MOTION, SECONDED BY CARLSON, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED $1,500,000; GENERAL OBLIGATION PROMISSORY NOTES; AND SETTING THE SALE THEREFOR (BUILDING REMODELING AND IMPROVEMENT). MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

*8. **Resolution Authorizing the Issuance of Not to Exceed $1,500,000 General Obligation Promissory Notes: and Setting the Sale Therefor (Building Construction).**
   President Burmaster explained the Northwoods Center addition project scheduled for this summer. The board approved the resolution authorizing the borrowing for this construction project.

   PETERS MADE A MOTION, SECONDED BY JACOBS, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE RESOLUTION AUTHORIZING THE BORROWING OF NOT TO EXCEED $1,500,000; GENERAL OBLIGATION PROMISSORY NOTES; AND SETTING THE SALE THEREFOR (BUILDING CONSTRUCTION). MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

*9. **Modification of 2009-2010 Budget.**
   President Burmaster referred board members to the Summary of Auditor’s Results, of the audit report for fiscal year 2009-2010. President Burmaster stated that the modification of the budget is a routine annual item. Budgeted revenues and expenditures are changed to reflect actual revenues and expenditures.
JACOBS MADE A MOTION, SECONDED BY BRUGUIER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2009-2010 BUDGET TO REFLECT A CHANGE FROM REVENUES AND EXPENDITURES BUDGETED TO ACTUAL REVENUES AND EXPENDITURES EXPERIENCED IN ACCORDANCE WITH THE WISCONSIN STATE REQUIREMENTS. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. **Student Alert Process/PERCS Survey Update.**
Vice President Urban and Registrar/Director of the Welcome Center Kyle Gruening explained the Pre-Enrollment Readiness for College Survey (PERCS) program and the Student Alert Process. Both were first implemented in Fall 2010. PERCS is a self assessment survey for students designed to measure at risk levels prior to enrollment. The Student Alert Process provides a systematic process for faculty to process alerts for students who are in jeopardy of unsuccessful completion early enough so that help can be offered. Both programs were developed for improving student retention and success.

11. **Other Informational Items of the President/Board Members.**
Ron Skallerud, Executive Director of Workforce/Economic Development, Campus Safety and Security noted that board members received in their packet the list of S.38.14(3) contracts delivered at less than full cost recovery. There were no questions from board members.

**STATEMENT OF UNDERSTANDING**

**PUBLIC INPUT**
There was no public input.

**ADJOURNMENT**
REACH MADE A MOTION, SECONDED BY UMLAUF, TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Elizabeth Reach, Secretary

Recorded: Anne Bonack