Nicolet College provides services to individuals with education below the post-secondary level. Services include dual credit opportunities through transcripted credit, advanced standing credit, youth options, and course options; adult high school completion; basic skill instruction for employability and post-secondary transition; and pre-college experiences. These services are offered to assist individuals to function effectively in society, in the workforce, and in post-secondary education.

**High School Dual Credit**

The College offers current high school students a range of opportunities to earn college credit while still enrolled in high school:

1. Transcripted Credit: College credit is earned by taking a Nicolet College course at the high school taught by a high school instructor who meets applicable requirements established by the Higher Learning Commission (HLC).
2. Advanced Standing: College credit is earned upon enrollment provided an advanced standing agreement was in place between the high school and Nicolet College while the student was enrolled in a particular course.
3. Youth Options: College credit is earned by the student, who takes a Nicolet College course while currently enrolled in high school. The high school grants high school credit for the course as well.
4. Course Options: Course credit is earned by the student, who takes a Nicolet College course while currently enrolled in high school. Students are limited to taking two courses a semester and high schools may or may not grant high school credit.

**Pre-College Experiences**

Nicolet College offers a variety of pre-college programs for middle and high school students focused on career exploration, skill building, and experiential learning.

**Adult Basic Education**

Nicolet College provides services to evaluate academic skill levels. One-on-one and small-group instruction is provided to raise academic performance sufficiently to allow students to succeed in employment and college-level work.

**High School Completion Alternatives**

The College offers students alternatives for high school completion: High School Equivalency Diploma (HSED) options, General Education Development (GED) certificate, and an alternative high school credit completion program per Ch. 118.15,
Wis. Stats. All alternatives meet the requirements of the Wisconsin Department of Public Instruction (DPI).

**Administration/Communications**

The College has written processes to improve communications with persons inquiring about educational services available for individuals with education below the post-secondary level. The processes clearly explain the roles and responsibilities of the College, the student, the high school district, or the DPI. Current copies of these materials will be submitted to the Wisconsin Technical College System (WTCS).

**Program Review**

Nicolet College will identify factors used in allocating funding for all services provided to individuals with education below the post-secondary level. Current copies of these materials will be submitted to the WTCS.