

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Annual Organizational Meeting
Monday, July 8, 2019**

CALL TO ORDER

Board Chair Martini called the meeting to order at 4:35 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhineland, Wisconsin.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Rubie Gauthier, Bob Martini, Sharon Nielsen, Linda Skallerud, and Ryan Zietlow

Board members absent: David Solin

Recorder: Kris Peeters

Notice of the meeting was provided to the media and posted.

Also present: Sandy Bishop, Kate Ferrel, Dan Groleau, Kelly Haverkamp, Layla Merrifield, Greg Miljevich, Richard Nelson, Terry Rutlin, Steve Tenpas, John Van De Loo, Pete Vanney, Leanne Vigue-Miranda, and Laura Wind-Norton.

PUBLIC INPUT

None

1. Introduction of Board Members and Oaths of Office for Newly Appointed Board Members – Vice Chair Martini administered the oral oath of office to appointed board members Scott Foster, Rubie Gauthier, Dianne Lazear, Sharon Nielsen, and Ryan Zietlow
2. Election of Officers – Vice Chair Martini called for nominations for Board officer positions in the following order: Chair, Vice Chair, Secretary, and Treasurer.

Chair:

EGAN MADE A MOTION TO NOMINATE NIELSEN FOR THE POSITION OF BOARD CHAIR, SECONDED BY SKALLERUD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Vice Chair:

NIELSEN MADE A MOTION TO NOMINATE MARTINI FOR THE POSITION OF BOARD VICE CHAIR, SECONDED BY EGAN. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Secretary:

SKALLERUD MADE A MOTION TO NOMINATE EGAN FOR THE POSITION OF SECRETARY, SECONDED BY MARTINI. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Treasurer:

SKALLERUD MADE A MOTION TO NOMINATE LAZEAR FOR THE POSITION OF TREASURER, SECONDED BY MARTINI. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

The following Board Members were elected to serve as officers for 2019-2020:

Chair – Sharon Nielsen

Vice Chair – Bob Martini

Secretary – Bob Egan

Treasurer – Dianne Lazear

Nielsen conducted the remainder of the meeting as the newly elected Board Chair.

3. Approval of Agenda

EGAN MADE A MOTION, SECONDED BY MARTINI, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

4. Approval of the Minutes of the Budget Hearing 6/17/19

5. Approval of the Minutes of the Regular Meeting 6/17/19

6. Ratification of Business, Industry, and Government Contracts #2020-0020 through #2020-0027

7. Recap of Expenses, and Approval of Bills Payable *(Because we are engaged in the closing out of the fiscal year the Status of College Accounts and Operational Cost will not be presented.)*

MARTINI MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 4, 5, 6, AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

REGULAR AGENDA

8. District Boards Association Committee Appointments

The following Board members offered to serve as representatives on the District Boards Association Committees for 2019-2020:

- Board of Director Member – Skallerud (2019-2020)
- Awards Committee – Egan
- Bylaws, Policies, & Procedures – Nielsen, Skallerud, Zietlow
- External Partnerships – Gauthier, Lazear, Martini
- Internal Best Practices – Foster, Gauthier, Lazear, Zietlow

9. Tuition Remission Report and Approval

Leanne Vigue-Miranda, Registrar, presented the annual report regarding remission for out-of-state tuition requests for the 2018-2019 academic year and asked the Board to approve the remission for out-of-state tuition request for the 2019-2020 academic year.

FOSTER MADE A MOTION, SECONDED BY ZIETLOW, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE REMISSION FOR THE OUT-OF-STATE TUITION REQUEST FOR THE 2019-2020 ACADEMIC YEAR. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. Tuition Remission Delegation of Authority

Leanne Vigue-Miranda, Registrar, asked the Board to delegate the authority to the College President to approve future remission for out-of-state tuition requests.

EGAN MADE A MOTION, SECONDED BY FOSTER THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE DELEGATION OF AUTHORITY TO APPROVE THE REMISSION FOR OUT-OF-STATE TUITION REQUESTS TO THE COLLEGE PRESIDENT EFFECTIVE JULY 9, 2019. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Three-Year Facilities Planning Guide

11. Pete Vanney, Director of Facilities, provided an overview of the Nicolet College Three-Year Facilities Planning Guide and asked the Board for approval to submit the plan to the Wisconsin Technical College System Board. Questions from the Board were addressed by Vanney.

SKALLERUD MADE A MOTION, SECONDED BY ZIETLOW, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE NICOLET AREA TECHNICAL COLLEGE THREE-YEAR FACILITIES PLAN, 2019-2022 TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM STATE BOARD. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

12. District Boards Association Legislative Update

Layla Merrifield, District Boards Association Executive Director, provided a legislative update to the Board.

13. Items for Information Only – Not for Board Action

- a) *Staff Transitions
- b) Upcoming Events
 - a. July 18-20 – District Boards Association Summer Meeting in Rice Lake, WI
 - b. August 19 – BOT Regular Meeting

President Nelson shared correspondence with the Board from former Board Member Ron Zimmerman.

STATEMENT OF UNDERSTANDING

Chair Nielsen read the following notice from the bottom of the meeting agenda: *“The Nicolet College Board of Trustees will attend a boardsmanship training seminar following the Annual Organizational Meeting; however, no action will be taken.”*

ADJOURNMENT

MARTINI MADE A MOTION, SECONDED BY EGAN, TO ADJOURN THE MEETING AT 5:57 PM. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

The Board of Trustees attended a boardsmanship training seminar following the Annual Organizational Meeting and no action was taken.