

**NICOLET COLLEGE DISTRICT BOARD
REGULAR MEETING
Monday, August 16, 2021**

CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Zietlow called the meeting to order at 4:30 pm in the Lakeside Center with limited in-person seating. Virtual and phone-in options were also available.

ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Joseph Salzer, Stephanie Schmidt, and Ryan Zietlow

Board members excused: Bob Mott, Sharon Nielsen

Also present or virtual: Sandy Bishop, Alec Effinger, Kate Ferrel, Greg Miljevich, John Van De Loo, Erika Warning-Meyer

Recorder: Anne Wiedmaier

PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

4. Approval of Agenda

MARTINI MADE A MOTION, SECONDED BY FOSTER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Board Meeting on 8/16/21

6. Ratification of Business, Industry, and Government Contract #2022-0020 through #2022-0039

7. Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable

MARTINI MADE A MOTION, SECONDED BY LAZEAR, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5 AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

MARTINI MADE A MOTION, SECONDED BY LAZEAR THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEM 6. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE WITH FOSTER AND SCHMIDT ABSTAINING.

REGULAR AGENDA

- 8. Enrollment Update** – Vice President of Enrollment and Student Affairs, Erika Warning-Meyer stated Nicolet College had an increase of 2.1% for the 2020-2021 academic year, and shared Nicolet is the only college in the WTCS system to achieve an increase in student enrollment in the 2020-2021 academic year.

9. MyNicolet Portal Overview – Vice President of Enrollment and Student Affairs, Erika Warning-Meyer shared an overview of the portal from a students' perspective.
10. COVID Update – President Ferrel and Director of Risk, Compliance, and Security/Title IX Coordinator, Matthew Schur shared a COVID update with the Board stating a mask mandate has been put into place at Nicolet College and the College will continue to monitor current local and national information and will make adjustments accordingly.
11. District Boards Association (DBA) Summer Meeting Update – Board Vice Chair, Dianne Lazear provided an overview of updates and training opportunities the DBA offers to trustees, and shared information presented at the DBA Summer meeting on the importance of a sound Presidential evaluation process.
- *12. Items for Information Only – Not for Board Action
 - a) *Staff Transitions
 - b) Upcoming Events
 - August 25 – Summer Graduation Ceremony @ 6 pm
 - September 20 – BOT Meeting
 - October 18 – BOT Meeting
 - October 27-30 – DBA Legal Issues Seminar in Pewaukee
 - November 15 – BOT Meeting
 - December 18 – Fall Graduation Ceremony
 - December 20 – BOT Meeting
- *13. Closed Session – The Board will adjourn into closed session under Wisconsin Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss presidential performance and goals.

FOSTER MADE A MOTION, SECONDED BY LAZEAR AT 5:44 PM, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES ADJOURN INTO CLOSED SESSION IN ACCORDANCE WITH WISCONSIN STATE STATUTES §19.85 (1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, SPECIFICALLY TO DISCUSS PRESIDENTIAL PERFORMANCE AND GOALS. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

14. Reconvene Open Session – Pursuant to Wisconsin Statute 19.85 (2), the Board reconvened into open session at 6:38 and may take action on any business related to the closed session.
15. Report of Closed Session – Chair Zietlow reported the Board of Trustees met with President Ferrel and discussed presidential performance and goals. Zietlow stated the September 20, 2021 meeting will be held in open session with President Ferrel and the Executive Leadership Team to discuss what success looks like for the College and to discuss additional goals for President Ferrel.

STATEMENT OF UNDERSTANDING

ADJOURNMENT

MARTINI MADE A MOTION, SECONDED BY EGAN AT 6:40 PM TO ADJOURN THE MEETING.
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.