

**NICOLET AREA TECHNICAL COLLEGE
DISTRICT BOARD**

**Minutes of the Regular Meeting
Monday, May 17, 2021**

1. CALL TO ORDER/OPEN MEETING STATEMENT

Board Chair Nielsen called the meeting to order at 4:31 pm as a virtual conference with a phone-in option. Information to connect to the meeting was posted and provided to the public.

OPEN MEETING STATEMENT - Executive Assistant Wiedmaier made the following statement: On Monday, May 17, 2021, the meeting of the Nicolet College Board of Trustees is open to the public. Notice of the meeting has been sent to the media and campus distribution list(s) to notify the general public of the time, place and the agenda of the meeting.

2. ROLL CALL

Board members present: Bob Egan, Scott Foster, Dianne Lazear, Bob Martini, Bob Mott, Sharon Nielsen, Joseph Salzer, Linda Skallerud, and Ryan Zietlow

Board members absent: None

Also present: Sandy Bishop, Samantha Bullard, Kate Ferrel, Kelly Haverkamp, Chad Lashua, Richard Nelson, Terry Rutlin, Stephanie Schmidt, John Van De Loo, and Laura Wind-Norton

Recorder: Anne Wiedmaier

3. PUBLIC INPUT Ms. Wiedmaier reported there were no requests for public input

4. APPROVAL OF AGENDA

EGAN MADE A MOTION, SECONDED BY MOTT, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS AMENDED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

CONSENT AGENDA

5. Approval of the Minutes of the Regular Meeting on 4/19/2021
6. Ratification of Business, Industry, and Government Contracts #2021-0063 through #2021-0067 and #2022-0001 through #2022-0007
7. Recap of Expenses, Status of College Accounts, Operational Cost Recap, and Approval of Bills Payable

LAZEAR MADE A MOTION, SECONDED BY SALZER, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 5, 6, AND 7. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Approved 6/21/21

REGULAR AGENDA

8. Recognition of Samantha Bullard. Chair Nielsen recognized Bullard for serving two years as the Student Representative to the Board of Trustees from 2019 – 2021 and thanked her for her service and enthusiasm.
9. Budget Modification John Van De Loo, Vice President of Finance and Administration presented a modification of the 2021-2022 budget and asked the Board to approve the modification. The budget modification reflects adjustments to the budgeted revenues and expenditures related to Federal COVID stimulus grants, and capital equipment spending.

FOSTER MADE A MOTION, SECONDED BY MOTT THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE MODIFICATION OF THE 2020-2021 BUDGET TO REFLECT ADJUSTMENTS TO THE BUDGETED REVENUES AND EXPENDITURES RELATED TO FEDERAL COVID STIMULUS GRANTS, AND CAPITAL EQUIPMENT SPENDING. EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – AYE, MOTT – AYE; NIELSEN – AYE; SALZER – AYE, SKALLERUD – AYE; ZIETLOW – AYE. MOTION CARRIED UNANIMOUSLY ON A ROLL CALL VOTE.

10. Budget Update. John Van De Loo, Vice President of Finance and Administration provided a preview of the upcoming budget proposal for the FY 2021-2022 that will be up for approval at the June meeting.
11. Nicolet College Land Acknowledgement. President Nelson introduced the Nicolet College Land Acknowledgment for the Board to review and will bring it back for formal endorsement from the Board at a later date.
12. Student Representative Update. Samantha Bullard, Student Representative to the Board of Trustees shared she earned her Associate of Arts degree in the University Transfer program at Nicolet College in April and will be transferring to UW Madison this fall. Bullard stated she couldn't have made it through this past year without the continued support she received from Nicolet College.

Zietlow left the meeting from 5:33 pm – 5:36 pm.

13. COVID Update. President Nelson provided a monthly COVID update and shared fully vaccinated individuals are no longer required to wear masks while inside campus buildings; however, those who wish to continue to wear masks are encouraged to do so. Masks will remain available in College buildings at no charge.
14. Items for Information Only – Not for Board Action
 - a) Staff Transitions
 - b) Draft 2021-2022 BOT meeting schedule
 - c) Upcoming Events
 - June 21 – BOT Public Hearing on the Budget & Regular Meeting
 - July 12 – BOT Annual Organizational Meeting
 - July 13 – 14 – WTCS State Board Meeting at Nicolet

Approved 6/21/21

15. CLOSED SESSION.

LAZEAR MADE A MOTION, SECONDED BY SKALLERUD AT 5:48 PM TO ADJOURN INTO CLOSED SESSION IN ACCORDANCE WITH WISCONSIN STATE STATUES §19.85 (1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY AND §19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY TO DISCUSS AN AMENDMENT TO THE CURRENT PRESIDENTIAL CONTRACT. EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – NAY; MOTT – AYE; NIELSEN – AYE; SALZER – AYE; SKALLERUD – AYE; ZIETLOW – AYE. MOTION CARRIED ON A MAJORITY ROLL CALL VOTE.

16. Reconvene Open Session.

SALZER MADE A MOTION, SECONDED BY EGAN AT 6:54 PM THAT IN ACCORDANCE WITH WISCONSIN STATE STATUTE §19.85 (2), THE BOARD WILL RECONVENE INTO OPEN SESSION AND MAY TAKE ACTION ON ANY BUSINESS RELATED TO THE CLOSED SESSION EGAN – AYE; FOSTER – AYE; LAZEAR – AYE; MARTINI – NAY; MOTT – AYE; NIELSEN – AYE; SALZER – AYE; SKALLERUD – AYE; ZIETLOW – AYE. MOTION CARRIED ON A MAJORITY ROLL CALL VOTE.

Skallerud left the meeting at 6:54 pm.

17. Report of Closed Session

Chair Nielsen reported the Board met in closed session to discuss the amendment to the current President's contract.

MOTT MADE A MOTION, SECONDED BY EGAN TO APPROVE THE AMENDMENT TO THE CURRENT PRESIDENTIAL CONTRACT AS DISCUSSED IN CLOSED SESSION. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

ZIETLOW MADE A MOTION, SECONDED BY LAZEAR THAT THE INCOMING PRESIDENT IN CONCERT WITH THE CURRENT PRESIDENT PROVIDE A WRITTEN SUMMARY THAT WILL BE PROVIDED TO THE BOARD OF EXPECTED RESOURCES AND SUPPORT THAT WILL BE PROVIDED BY THE TRANSITION ADVISOR TO THE PRESIDENT UP UNTIL AUGUST 2, 2021. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

STATEMENT OF UNDERSTANDING

The Board requests clarification on the language in the last sentence of the Nicolet College Land Acknowledgment document, in particular the words "equitable access".

ADJOURNMENT

MARTINI MADE A MOTION, SECONDED BY FOSTER AT 6:57 PM TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

Approved 6/21/21