

**NICOLET AREA TECHNICAL COLLEGE  
DISTRICT BOARD**

**Minutes of the Regular Meeting  
Monday, November 19, 2018**

**CALL TO ORDER**

Board Chair Zimmerman called the meeting to order at 4:31 pm in the Red Oak Center, Fireside Room 102 on the Nicolet College Campus in Rhinelander, Wisconsin.

**ROLL CALL**

Board members present: Kimberly Baltus, Bob Egan, Delnice Hill, John Johnson III, Bob Martini, Linda Skallerud, Ron Zimmerman

Board members absent: Sharon Nielsen, David Solin

Recorder: Anne Bonack

Notice of the meeting was provided to the media and posted.

Also present: Warren Barkey, Sandy Bishop, Susan Crazy Thunder, Candy Dailey, Elizabeth Devore, Kate Ferrel, John Graetz, Dan Groleau, Chuck Komp, Jeff Labs, Pete Lovance, Ashley Maki, Ellen Mathein, Terry Rutlin, John Van De Loo, Christin Van Kauwenberg, and Carol Ann Wirth

**APPROVAL OF AGENDA**

MARTINI MADE A MOTION, SECONDED BY BALTUS, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**ROUTINE ITEMS**

1. Public Input - Board Chair Zimmerman asked for public input. There was none.

**CONSENT AGENDA**

2. Approval of the Minutes of the Regular Meeting – 10/22/18
3. Ratification of Credit-Based Program Contract #19-12
4. Ratification of Business, Industry, and Government Contracts #2019-0060 through #2019-0067
5. Status of College Accounts, Operational Cost, Recap of Expenses, and Approval of Bills Payable

MARTINI MADE A MOTION, SECONDED BY BALTUS, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE CONSENT AGENDA ITEMS 2, 3, 4, AND 5. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

**REGULAR AGENDA**

6. Resolution Authorizing the Redemption of the District's General Obligation Promissory Notes, Series 2011A, Dated May 3, 2011 - Carol Ann Wirth, President of Wisconsin Public Finance Professionals, LLC, requested authorization from the Board of Trustees for early redemption of callable notes.

MARTINI MADE A MOTION, SECONDED BY BALTUS THAT THE NICOLET COLLEGE BOARD OF TRUSTEES AUTHORIZE THE REDEMPTION OF THE DISTRICT'S GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2011A, DATED MAY 1, 2011. BALTUS – AYE; EGAN – AYE; HILL – AYE; JOHNSON III – AYE; MARTINI – AYE; SKALLERUD – AYE; ZIMMERMAN – AYE. MOTION CARRIED ON A ROLL CALL VOTE.

7. Student Report – Warren Barkey introduced himself and provided an overview of his program. Barkey is a returning adult student in the Competency-Based Education (CBE) Welding Program.
8. Approval of Welding Fabrication Technical Diploma Program – Jeff Labs, Dean of Trade and Industry/Apprenticeship, asked the Board for approval to submit the Welding Fabrication Technical Diploma program proposal to the Wisconsin Technical College System Board for their review and approval.

EGAN MADE A MOTION, SECONDED BY HILL, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE WELDING FABRICATION TECHNICAL DIPLOMA PROGRAM TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

9. Approval of Human Services Associate Degree Program – Candy Dailey, Dean of Health Occupations and Tekia Longstreet, AODA Instructor, asked the Board for approval to submit the Human Services Associate Degree program proposal to the Wisconsin Technical College System Board for their review and approval.

HILL MADE A MOTION, SECONDED BY SKALLERUD, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE SUBMISSION OF THE HUMAN SERVICES ASSOCIATE DEGREE PROGRAM TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD FOR THEIR REVIEW AND APPROVAL. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

10. Native American Tribal Management Overview – Joel DeNamur, Interim Dean of Business and Accounting Instructor; Susan Crazy Thunder, Diversity and Tribal Outreach Coordinator; Ashley Maki, Director of Education for the Lac du Flambeau Tribe; and Ellen Mathein, Business Management Instructor; provided an overview of the Nicolet College Native American Tribal Management Program, and shared how the program has brought educational opportunities to the district tribal communities.
11. Board Conduct Policy – Dan Groleau, Director of Human Resources, reviewed the proposed Board Conduct Policy that was brought before the Board in October and asked for any changes. Hearing none, Groleau asked the Board to approve the policy.

MARTINI MADE A MOTION, SECONDED BY EGAN, THAT THE NICOLET COLLEGE BOARD OF TRUSTEES APPROVE THE BOARD CONDUCT POLICY BP 2.19 EFFECTIVE NOVEMBER 20, 2018. MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.

12. Discussion on Board Development – President Nelson led the discussion on Board of Trustees development activities to consider, including a possible retreat.

13. District Boards Association Report – Board Chair Ron Zimmerman handed out a report from the District Boards Association Fall meeting and stated many of the topics covered at the meeting would be good topics to discuss at a Board of Trustees retreat.
14. Items for Information Only – Not for Board Action
  - a) \*Staff Transitions
  - b) Upcoming Events
    - a. December 15, 2018 – Graduation Ceremony at 10 am
    - b. January 14, 2019 – BOT Meeting
    - c. January 16-18, 2019 – DBA Legislative Seminar - Madison

#### **STATEMENT OF UNDERSTANDING**

#### **ADJOURNMENT**

BALTUS MADE A MOTION, SECONDED BY EGAN, TO ADJOURN THE MEETING AT 6:20 PM.  
MOTION CARRIED UNANIMOUSLY ON A VOICE VOTE.